



Bank Stabilization Authorization Applicant Checklist

- ___ One-page Georgia Department of Natural Resources Notification Form.
- ___ One-page Revocable License (RL)- Any owner listed on the deed must sign the RL. Please ensure that all of the requested information at the top is provided.
- ___ Two adjacent owner notification sheets-
 - a) Applicant can submit sheets **signed by both** upstream and downstream property owners
 - OR-**
 - b) Applicant can submit **Certified Mail** (date stamped) receipts which were addressed to upstream and downstream property owners
 - OR-**
 - c) Adjacent owners may email/fax your Permit Coordinator directly with comments
- ___ Copy of the Deed **and** Plat of the subject parcel- the applicant must be the current owner.
- ___ At least one **clean, legible drawing** on an 8'x 10' sheet to include
 - a) Dimensions for the structure:
 - i. For a **bulkhead**: type of material, bluff elevation, length, width, and height of structure, distance between upland and structure, cubic yards of back fill
 - ii. For **rip rap** and **living shoreline**: size and type of material, bluff elevation depicting slope angle, length, width, and height of material, amount of material in cubic yards, distance of extent into waterwayIf the project is being modified and components are being added, please indicate on the drawing which components exist and which components are proposed.
 - b) Name of waterway and width at Mean Low Water (MLW) and Mean High Water (MHW). Indicate grass to grass measurement if channel is dry or mostly dry at MLW
 - c) Distance from each side of project to property lines
 - d) Lot number or physical address of adjacent property owners
 - e) Any specific characteristic of the site should be identified with the proposed structure in place, i.e. a bend in the channel, a tidal creek or slough in proximity of the proposed structure, dock and/or dock corridors that have been recognized by the Department.
 - f) When using previously submitted drawings or drawings from other sources, please ensure that all information matches the request.

All documents are to be submitted to the Permit Coordinator before your application can proceed through the process. The application will be put on hold if all of the required documents have not been submitted. Any applications put on hold due to missing documents will be considered withdrawn after 90 days after submittal unless other arrangements have been made with your Permit Coordinator.

Mail all application materials to the following:

**Georgia DNR Coastal Resources Division
Attention: Habitat Management Program Manager
One Conservation Way
Brunswick, GA 31520**

AND

**Georgia DNR Environmental Protection Division, Coastal District
Attention: Wetland Management Unit
400 Commerce Center
Brunswick, GA 31523**

For general questions about bank stabilization permits, see our web page at <http://www.coastalgadnr.org/> or call (912)264-7218 to speak with the Permit Coordinator for your county.

**Georgia Department of Natural Resources
Requirements and Notification Procedures
Nationwide Permit Projects**

State of Georgia Buffer Requirements. Nationwide Permit authorized projects may require a variance from the Georgia Environmental Protection Division (EPD) prior to conducting land disturbing activities or placement of materials within the State-mandated buffer (O.C.G.A. 12-7-6(b)(15) of “The Erosion and Sedimentation Act of 1975”). Please visit Georgia EPD’s website (<http://www.gaepd.org/>), or contact Georgia EPD at (404) 675-6240 or (912) 264-7284 (Coastal District), for further guidance on buffer determinations and variances. If Georgia EPD or the appropriate Local Issuing Authority (LIA) has determined that a buffer variance is required for a project requiring NWP authorization, provide the Georgia EPD assigned buffer variance application file number with the submittal to Georgia EPD. If Georgia EPD or the appropriate LIA has determined that a buffer variance is not required for a project requiring NWP authorization, submit the determination letter or record of correspondence received from the Georgia EPD or LIA with the submittal to Georgia EPD.

Notification Requirements. For uses of NWPs requiring submission of a Pre-Construction Notification (PCN) to the Savannah District prior to commencing work in waters of the United States (US), a copy of the PCN with project plans must also be submitted to the Georgia Department of Natural Resources (DNR), Environmental Protection Division (EPD) and, where applicable, to the Georgia DNR, Coastal Resources Division (CRD). For NWP authorized projects that do not require submission of a PCN to the Savannah District, a completed copy of the attached “Georgia Department of Natural Resources Notification Form” must be submitted to Georgia EPD and, where applicable, to Georgia CRD, prior to commencing work.

Georgia DNR, Environmental Protection Division. For projects located in Georgia EPD’s 24-County Coastal District (Appling, Atkinson, Bacon, Brantley, Bryan, Bulloch, Camden, Candler, Charlton, Chatham, Clinch, Coffee, Effingham, Evans, Glynn, Jeff Davis, Liberty, Long, McIntosh, Pierce, Tattnall, Toombs, Ware and Wayne County), send PCNs and project plans or Notification Forms to: Georgia DNR Environmental Protection Division, Coastal District, Attention: Wetland Management Unit, 400 Commerce Center Drive, Brunswick, GA 31523-8251, Phone: (912) 261-3924, Fax: (912) 262-3160.

For projects in all other counties, send PCNs and project plans or Notification Forms to: Georgia DNR Environmental Protection Division, Attention: Wetland Management Unit 4220 International Parkway, Suite 101, Atlanta, GA 30354-3902, Phone: (404) 675-1752 Fax: (404) 675-6244.

Georgia DNR, Coastal Resources Division. For projects located in the 11-County Coastal Area (Bryan, Brantley, Camden, Charlton, Chatham, Effingham, Glynn, Liberty, Long, McIntosh and Wayne Counties), send PCNs and project plans or Notification Forms to: Georgia DNR Coastal Resources Division, Attention: Habitat Management Program Manager, One Conservation Way, Brunswick, Georgia 31520-8686, Phone: (912) 264-7218, Fax: (912) 262-3131.

Bank Stabilization Projects Under Nationwide Permit #13

On February 21, 2012, the U.S. Army Corps of Engineers (Corps) published the notice in the Federal Register announcing the reissuance of all existing nationwide permits (NWP), general conditions, and definitions with some modifications. The Corps also issued two new NWPs, three new general conditions, and three new definitions. The NWPs will be effective on March 19, 2012 and will expire on March 18, 2017.

While coastal states complete their CZMA consistency determination processes, the use of an NWP to authorize an activity within, or outside, a state's coastal zone that will affect land or water uses or natural resources of that state's coastal zone, is contingent upon obtaining an individual CZMA consistency determination, or a case-specific presumption of CZMA concurrence. Once these determinations are finalized an additional public notice will be issued.

Bank stabilization activities necessary for erosion prevention, provided the activity meets all of the following criteria:

- (a) No material is placed in excess of the minimum needed for erosion protection;
- (b) The activity is no more than 500 feet in length along the bank, unless the district engineer waives this criterion by making a written determination concluding that the discharge will result in minimal adverse effects;
- (c) The activity will not exceed an average of one cubic yard per running foot placed along the bank below the plane of the ordinary high water mark or the high tide line, unless the district engineer waives this criterion by making a written determination concluding that the discharge will result in minimal adverse effects;
- (d) The activity does not involve discharges of dredged or fill material into special aquatic sites, unless the district engineer waives this criterion by making a written determination concluding that the discharge will result in minimal adverse effects;
- (e) No material is of a type, or is placed in any location, or in any manner, that will impair surface water flow into or out of any waters of the United States;
- (f) No material is placed in a manner that will be eroded by normal or expected high flows (properly anchored trees and treetops may be used in low energy areas); and,
- (g) The activity is not a stream channelization activity. This NWP also authorizes temporary structures, fills, and work necessary to construct the bank stabilization activity. (Sections 10 and 404)

For a complete description of each nationwide permit and its associated conditions, please refer to the [Federal Register dated February 21, 2012](#).

<http://www.spn.usace.army.mil/regulatory/nwp.html>

**GEORGIA DEPARTMENT OF NATURAL RESOURCES NOTIFICATION FORM
FOR USE OF NATIONWIDE PERMIT(S) IN GEORGIA THAT DO NOT REQUIRE
PRE-CONSTRUCTION NOTIFICATION TO THE US ARMY CORPS OF ENGINEERS**

This form must be completed and mailed, faxed or hand-delivered to the Georgia Department of Natural Resources ("GADNR") Environmental Protection Division prior to starting construction under a Nationwide Permit. For projects occurring in Bryan, Brantley, Camden, Charlton, Chatham, Effingham, Glynn, Liberty, Long, McIntosh or Wayne counties, this form must also be mailed, faxed or hand-delivered to the GADNR Coastal Resources Division prior to starting construction under a Nationwide Permit. The Coastal Resources Division will contact you within 10 business days to inform you whether coastal permits or permissions are required. Issuance of any required coastal permits for work in tidally-influenced marshes or water bottoms will take longer, so you are urged to submit this form early in the planning stages of your project. Do not begin work until you receive confirmation that no coastal permit is required or you are issued a coastal permit.

USE OF NATIONWIDE PERMIT NUMBER(S) _____

APPLICANT/OWNER _____ Date _____

Phone (hm/bus) _____ FAX _____ E-Mail _____

Address _____ City _____ State _____ Zip Code _____

AGENT/CONSULTANT _____

Phone (hm/bus) _____ FAX _____ E-Mail _____

Address _____ City _____ State _____ Zip Code _____

PROJECT LOCATION/ADDRESS: _____

City _____ County _____ Subdivision _____ Lot _____

Latitude/Longitude (if known): _____ Project Impacts (ft²) _____ (acres) _____

Stream Impacts (LF) _____ Wetland Impacts (acres) _____

Type of Wetland: [] freshwater [] tidal marsh or saltwater [] unknown

Nearest Named Stream, River or Other Waterbody: _____

This activity may require a variance from Georgia EPD prior to conducting land disturbance activities or placing materials within the State-mandated buffer [see O.C.G.A. § 12-7-6(b)(15-16) of "The Erosion and Sedimentation Act of 1975," and visit www.gaepd.org for more information]. Has Georgia EPD or the appropriate Local Issuing Authority (LIA) determined whether or not a buffer variance is required? Yes _____ No _____

If Georgia EPD or the appropriate LIA has determined that a buffer variance is NOT required for this project, please attach a determination letter or record of correspondence from Georgia EPD or the LIA to this form. If a buffer variance is required, please provide the buffer variance application number: _____

PROJECT DESCRIPTION _____

**STATE OF GEORGIA
3-YEAR REVOCABLE LICENSE REQUEST**

APPLICANTS NAME(S): _____

MAILING ADDRESS: _____
(Street) (City) (State) (Zip)

PROJECT ADDRESS/LOCATION: _____

COUNTY: _____ **WATERWAY:** _____ **DATE:** _____

LOT, BLOCK & SUBDIVISION NAME FROM DEED: _____

Georgia Department of Natural Resources
Coastal Resources Division
One Conservation Way
Brunswick, Georgia 31520-8687

I am making application for a permit with the U.S. Department of the Army, Corps of Engineers, Savannah District. I understand that the issuance of such a permit will not relieve me of the obligation to obtain authorization from the State of Georgia since the proposed project would constitute an encroachment on the beds of tidewaters which are State-owned property. Accordingly, I hereby request that I be granted a revocable license from the State of Georgia. Attached hereto and made a part of this request is a copy of the plans and description of the project that will be the subject of such a license. I certify that all information submitted is true and correct to the best of my knowledge and understand that willful misrepresentation or falsification is punishable by law.

I understand that if permission from the State is granted, it will be a revocable license and will not constitute a license coupled with an interest. I acknowledge that this revocable license does not resolve any actual or potential disputes regarding the ownership of, or rights in, or over the property upon which the subject project is proposed, and shall not be construed as recognizing or denying any such rights or interests. I acknowledge that such a license would relate only to the property interests of the State and would not obviate the necessity of obtaining any other State license, permit or authorization required by State law. I further acknowledge that I will have no liveboards, nor allow them to occur, at this structure. I recognize that I waive my right of expectation of privacy and I do not have the permission of the State of Georgia to proceed with such project until the Commissioner of DNR has signed a copy of this request.

Sincerely,

By: _____
(Applicant), title if applicable

By: _____
(Applicant), title if applicable

Attachment

The State of Georgia hereby grants you a revocable license not coupled with an interest as provided in your request. This area may now or in the future be utilized by boats employing power drawn nets under the provisions for commercial or sport bait shrimping. In its occupancy and use of the premises, licensee shall not discriminate against any person on the basis of race, gender, color, national origin, religion, age, or disability. This covenant by licensee may be enforced by termination of this license, by injunction, and by any other remedy available at law to the Department. The project proposed for this license must be completed within 3 years of the date of issuance of the license and must be maintained in serviceable condition. Otherwise, action will be initiated to revoke this license and all structure must be removed immediately at the licensee's expense.

STATE OF GEORGIA
Office of the Governor

By: _____
For: Mark Williams, Commissioner-DNR

DATE: _____

**ADJACENT PROPERTY OWNER NOTIFICATION
NOTICE OF INTENT FOR THE CONSTRUCTION OF A
BANK STABILIZATION PROJECT**

DATE OF NOTICE _____

This notification is to advise you that _____ has applied for a bank stabilization permit. The Georgia Department of Natural Resources and U.S. Army Corps of Engineers require that you, as an adjacent property owner, be notified. The applicant or agent for the applicant has been instructed to provide you with a copy of the project drawings along with this document.

PROJECT LOCATION _____

PROJECT TYPE _____

_____ As an adjacent property owner, I have been notified of the proposed work and reviewed the plans and do NOT object to the issuance of a permit for the project, as proposed.

_____ As an adjacent property owner, I have been notified of the proposed work and reviewed the plans and object to the issuance of a permit for the project, as proposed, for the following reasons.

Name _____

Address _____

Phone # _____ Email _____

Adjacent Property Owner Signature

Date

**ADJACENT PROPERTY OWNER NOTIFICATION
NOTICE OF INTENT FOR THE CONSTRUCTION OF A
BANK STABILIZATION PROJECT**

DATE OF NOTICE _____

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PROJECT LOCATION _____

PROJECT TYPE _____

_____ As an adjacent property owner, I have been notified of the proposed work and reviewed the plans and do NOT object to the issuance of a permit for the project, as proposed.

_____ As an adjacent property owner, I have been notified of the proposed work and reviewed the plans and object to the issuance of a permit for the project, as proposed, for the following reasons.

Name _____

Address _____

Phone # _____ Email _____

Adjacent Property Owner Signature

Date

SAMPLE DRAWING

PROPOSED RIPRAP TO FOLLOW SHORELINE, INDICATE TYPE, SIZE & AMOUNT

FLOOD
ESB

INDICATE WIDTH

MLW

MHW

EXISTING BLUFF

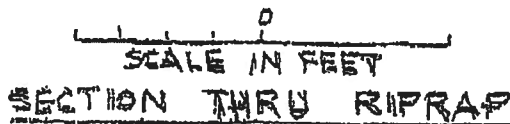
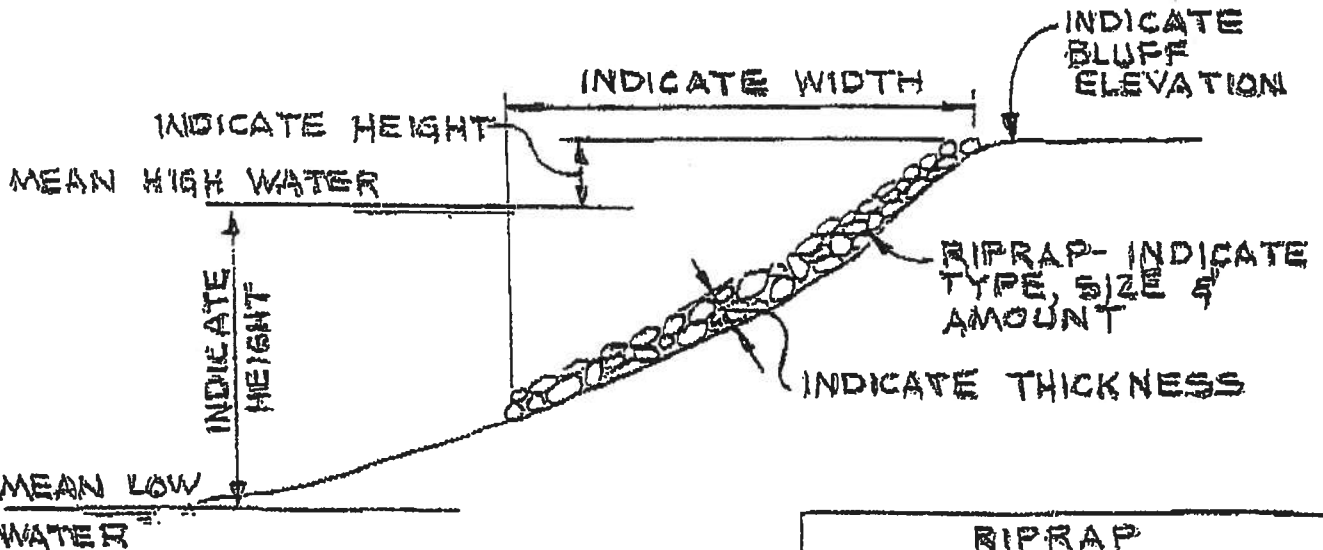
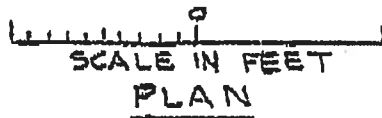
INDICATE LENGTH

PROPERTY LINE, INDICATE DISTANCE



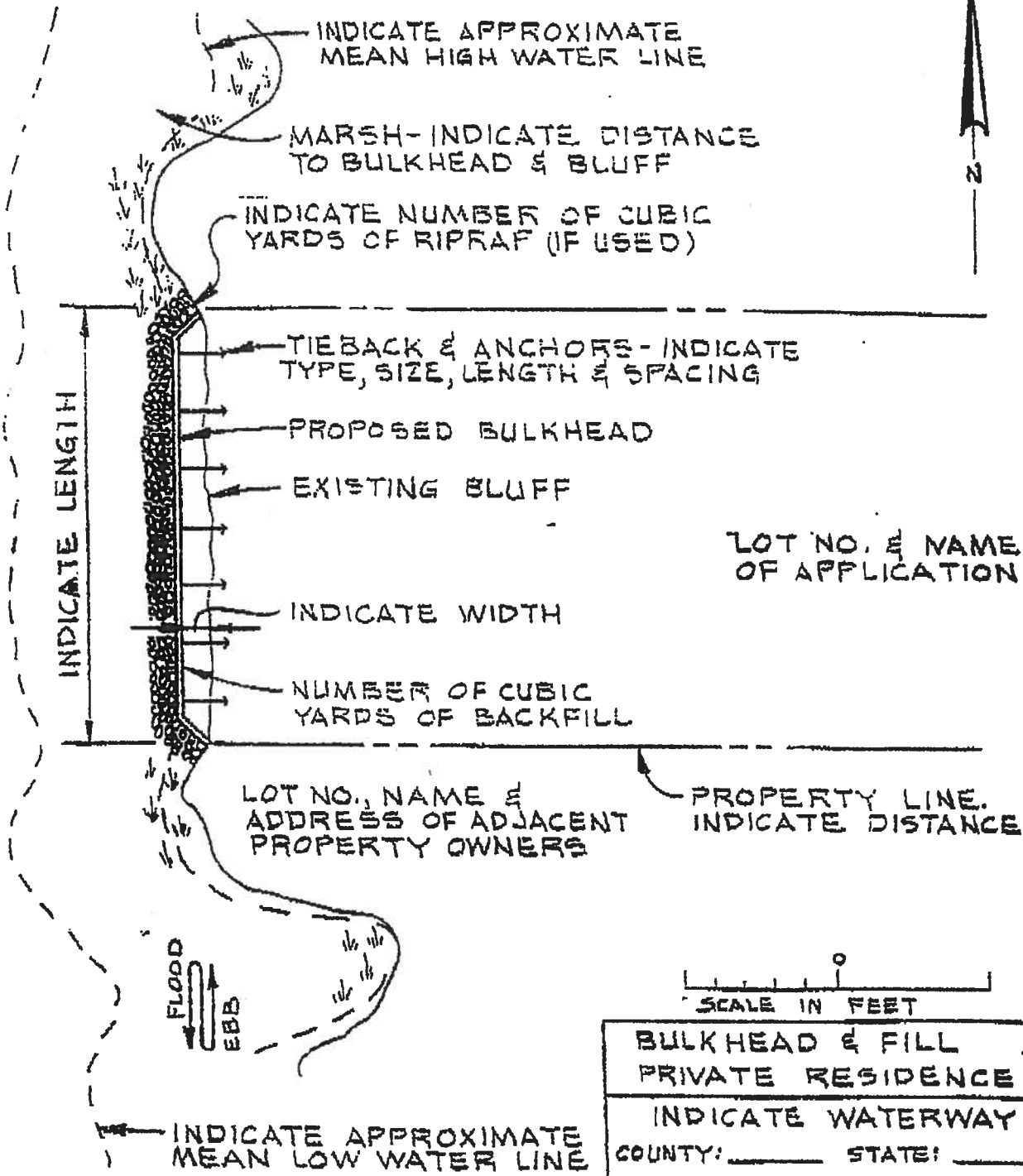
LOT NO., NAME & ADDRESS OF ADJACENT PROPERTY OWNERS

LOT NO. & NAME OF APPLICANT



RIPRAP	
PRIVATE RESIDENCE	
INDICATE WATERWAY	
COUNTY: _____	STATE: _____
APPLICANT: _____	
SHEET _____ OF _____ DATE: _____	

SAMPLE DRAWING



LOT NO. & NAME OF APPLICATION

LOT NO., NAME & ADDRESS OF ADJACENT PROPERTY OWNERS

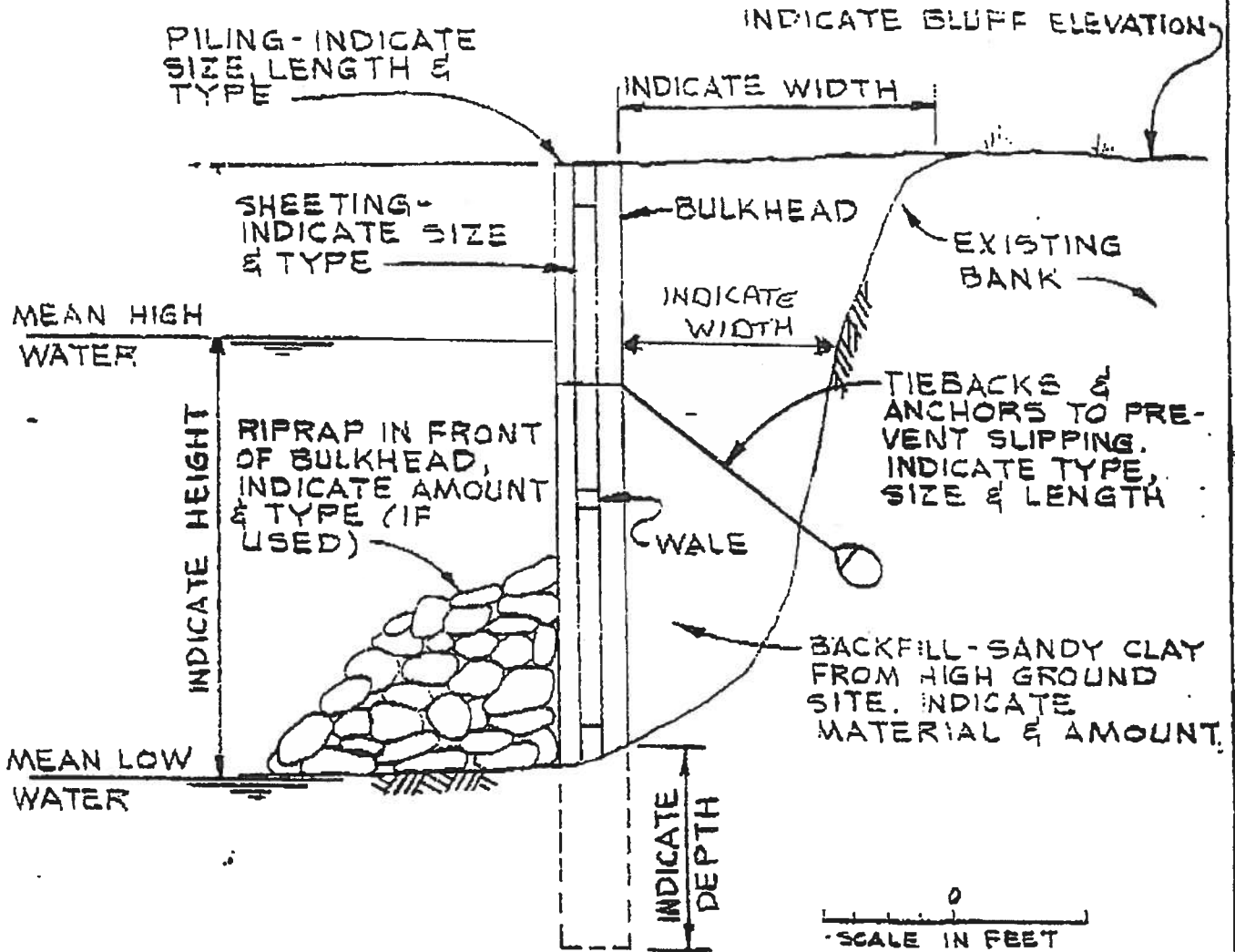
SCALE IN FEET

BULKHEAD & FILL	
PRIVATE RESIDENCE	
INDICATE WATERWAY	
COUNTY: _____	STATE: _____
APPLICANT:	
SHEET _____ OF _____ DATE _____	

NAME & WIDTH OF WATERWAY

PLAN

SAMPLE DRAWING



TYPICAL SECTION

0
SCALE IN FEET

BULKHEAD & FILL
PRIVATE RESIDENCE

INDICATE WATERWAY
COUNTY: _____ STATE: _____
APPLICANT:

SHEET ___ OF ___ DATE: _____