



Cycle 25 Coastal Incentive Grant – Summary of Contract Terms

This summary is provided for the convenience of project managers and principal investigators who may not have access to the actual subgrant contract. This summary is not a substitute for the terms of the signed contract. Please contact Jan Mackinnon (jan.mackinnon@dnr.ga.gov) with any questions.

Contract Term: October 1, 2022 through September 30, 2023. All expenses charged to the grant or counted as match *must* be incurred during the contract term.

Extensions: No automatic extensions will be granted. Extension requests must be made in writing (email) to Jan Mackinnon and should briefly explain specific reasons for an extension.

Reports: (Submitted via portal)

- *Interim Status Report:* Due by April 7, 2023 (covering the time period of Oct. 1, 2022 through March 31, 2023). No deliverables are due.
- *Final Status Report:* Due by October 6, 2023 (covering the time period of April 1, 2023 through September 30, 2023) If an extension is granted, an Interim Status Report is still required by October 6, 2023. A Final Status Report is then due upon project completion. All project Deliverables and Metadata (if applicable) must accompany the Final Status Report.
- *GIS Metadata:* Due by October 6, 2023 with Final Status Report and any other Deliverables.
- *Payment Request:* May be submitted within 30 days after Final Status Report and all Deliverables are submitted and approved by DNR.

Budget Changes:

- Changes between budget categories greater than 10% of the total budget (grant plus match) must have prior written approval of DNR.
- Changes between budget categories that are less than 10% of the total budget may be made without prior written approval, but written notice (email) must be provided to DNR at the time the change is made.

Funding Acknowledgment and Disclaimer: Subgrantee shall include a CRD and NOAA logo, along with the following acknowledgment, on all work products, including without limitation any interim status reports, the final report and all information, data, materials and deliverables, published or distributed electronically or hard copy, and acknowledgment pages of websites and web pages produced as a result of this Award Agreement:
“Financial assistance provided by the Coastal Zone Management Act of 1972, as amended, administered by the Office for Coastal Management, National Oceanic and Atmospheric Administration and passed through the Coastal Management Program of the Department of Natural Resources.”

Any structure completed in whole or in part with funds under this Award Agreement must include a permanent sign, acknowledging the source of funding.

Americans with Disabilities Act Requirements: As of March 15, 2014, all new construction and alteration projects must comply with the 2010 Americans with Disabilities Act standards (http://www.ada.gov/2010ADAstandards_index.htm).

Subgrant Payment: In order to receive payment of the grant funds, the Final Status Report and all Deliverables must be provided to DNR and **meet with DNR approval**. The Payment Request must be submitted to DNR via the portal. CIG awards are reimbursable, and payment will be made upon completion of project.