



Bank Stabilization Authorization Applicant Checklist

- ___ One-page Georgia Department of Natural Resources Notification Form.
- ___ One-page Revocable License (RL)- Any owner listed on the deed must sign the RL. Please ensure that all of the requested information at the top is provided.
- ___ Two adjacent owner notification sheets-
 - a) Applicant can submit sheets **signed by both** upstream and downstream property owners
 - OR-**
 - b) Applicant can submit **Certified Mail** (date stamped) receipts which were addressed to upstream and downstream property owners
 - OR-**
 - c) Adjacent owners may email/fax your Permit Coordinator directly with comments
- ___ Copy of the Deed **and** Plat of the subject parcel- the applicant must be the current owner.
- ___ At least one **clean, legible drawing** on an 8'x 10' sheet to include
 - a) Dimensions for the structure:
 - i. For a **bulkhead**: type of material, bluff elevation, length, width, and height of structure, distance between upland and structure, cubic yards of back fill
 - ii. For **rip rap** and **living shoreline**: size and type of material, bluff elevation depicting slope angle, length, width, and height of material, amount of material in cubic yards, distance of extent into waterwayIf the project is being modified and components are being added, please indicate on the drawing which components exist and which components are proposed.
 - b) Name of waterway and width at Mean Low Water (MLW) and Mean High Water (MHW). Indicate grass to grass measurement if channel is dry or mostly dry at MLW
 - c) Distance from each side of project to property lines
 - d) Lot number or physical address of adjacent property owners
 - e) Any specific characteristic of the site should be identified with the proposed structure in place, i.e. a bend in the channel, a tidal creek or slough in proximity of the proposed structure, dock and/or dock corridors that have been recognized by the Department.
 - f) When using previously submitted drawings or drawings from other sources, please ensure that all information matches the request.

All documents are to be submitted to the Permit Coordinator before your application can proceed through the process. The application will be put on hold if all of the required documents have not been submitted. Any applications put on hold due to missing documents will be considered withdrawn after 90 days after submittal unless other arrangements have been made with your Permit Coordinator.

Mail all application materials to the following:

**Georgia DNR Coastal Resources Division
Attention: Marsh & Shore Management Program Manager
One Conservation Way
Brunswick, GA 31520**

AND

**Georgia DNR Environmental Protection Division, Coastal District
Attention: Wetland Management Unit
400 Commerce Center
Brunswick, GA 31523**

For general questions about bank stabilization permits, see our web page at <http://www.coastalgadnr.org/> or call (912)264-7218 to speak with the Permit Coordinator for your county.

Bank Stabilization Projects Under Nationwide Permit #13

While coastal states complete their CZMA consistency determination processes, the use of an NWP to authorize an activity within, or outside, a state's coastal zone that will affect land or water uses or natural resources of that state's coastal zone, is contingent upon obtaining an individual CZMA consistency determination, or a case-specific presumption of CZMA concurrence. Once these determinations are finalized an additional public notice will be issued.

Bank stabilization activities necessary for erosion prevention, provided the activity meets all of the following criteria:

- (a) No material is placed in excess of the minimum needed for erosion protection;
- (b) The activity is no more than 500 feet in length along the bank, unless the district engineer waives this criterion by making a written determination concluding that the discharge will result in minimal adverse effects;
- (c) The activity will not exceed an average of one cubic yard per running foot placed along the bank below the plane of the ordinary high water mark or the high tide line, unless the district engineer waives this criterion by making a written determination concluding that the discharge will result in minimal adverse effects;
- (d) The activity does not involve discharges of dredged or fill material into special aquatic sites, unless the district engineer waives this criterion by making a written determination concluding that the discharge will result in minimal adverse effects;
- (e) No material is of a type, or is placed in any location, or in any manner, that will impair surface water flow into or out of any waters of the United States;
- (f) No material is placed in a manner that will be eroded by normal or expected high flows (properly anchored trees and treetops may be used in low energy areas); and,
- (g) The activity is not a stream channelization activity. This NWP also authorizes temporary structures, fills, and work necessary to construct the bank stabilization activity. (Sections 10 and 404)

For more information, please visit:

<http://www.spn.usace.army.mil/Missions/Regulatory/Regulatory-Overview/Nationwide/>

**Georgia Department of Natural
Resources Requirements and
Notification Procedures Nationwide
Permit Projects**

State of Georgia Buffer Requirements. Nationwide Permit authorized projects may require a variance from the Georgia Environmental Protection Division (EPD) prior to conducting land disturbing activities or placement of materials within the State mandated buffer (O.C.G.A. 127-6(b)(15) of "The Erosion and Sedimentation Act of 1975"). Please visit Georgia EPD's website (<http://www.gaepd.org/>), or contact Georgia EPD at (404) 675-6240 or (912) 264-7284 (Coastal District), for further guidance on buffer determinations and variances. If Georgia EPD or the appropriate Local Issuing Authority (LIA) has determined that a buffer variance is required for a project requiring NWP authorization, provide the Georgia EPD assigned buffer variance application file number with the submittal to Georgia EPD. If Georgia EPD or the appropriate LIA has determined that a buffer variance is not required for a project requiring NWP authorization, submit the determination letter or record of correspondence received from the Georgia EPD or LIA with the submittal to Georgia EPD.

Notification Requirements. For uses of NWPs requiring submission of a Pre-Construction Notification (PCN) to the Savannah District prior to commencing work in waters of the United States (US), a copy of the PCN with project plans must also be submitted to the Georgia Department of Natural Resources (DNR), Environmental Protection Division (EPD) and, where applicable, to the Georgia DNR, Coastal Resources Division (CRD). For NWP authorized projects that do not require submission of a PCN to the Savannah District, a completed copy of the attached "Georgia Department of Natural Resources Notification Form" must be submitted to Georgia EPD and, where applicable, to Georgia CRD, prior to commencing work.

Georgia DNR, Environmental Protection Division. For projects located in Georgia EPD's 24-County Coastal District (Appling, Atkinson, Bacon, Brantley, Bryan, Bulloch, Camden, Candler, Charlton, Chatham, Clinch, Coffee, Effingham, Evans, Glynn, Jeff Davis, Liberty, Long, McIntosh, Pierce, Tattnall, Toombs, Ware and Wayne County), send PCNs and project plans or Notification Forms to: Georgia DNR Environmental Protection Division, Coastal District, Attention: Wetland Management Unit, 400 Commerce Center Drive, Brunswick, GA 31523-8251, Phone: (912) 261-3924, Fax: (912) 262-3160.

For projects in all other counties, send PCNs and project plans or Notification Forms to: Georgia DNR Environmental Protection Division, Attention: Wetland Management Unit 4220 International Parkway, Suite 101, Atlanta, GA 30354-3902, Phone: (404) 675-1752 Fax: (404) 675-6244.

Georgia DNR, Coastal Resources Division. For projects located in the 11-County Coastal Area (Bryan, Brantley, Camden, Charlton, Chatham, Effingham, Glynn, Liberty, Long, McIntosh and Wayne Counties), send PCNs and project plans or Notification Forms to: Georgia DNR Coastal Resources Division, Attention: Habitat Management Program Manager, One Conservation Way, Brunswick, Georgia 31520-8686, Phone: (912) 264-7218, Fax: (912) 262-3131.

**GEORGIA DEPARTMENT OF NATURAL RESOURCES NOTIFICATION FORM
FOR USE OF NATIONWIDE PERMIT(S) IN GEORGIA THAT DO NOT REQUIRE PRE-
CONSTRUCTION NOTIFICATION TO THE US ARMY CORPS OF ENGINEERS**

This form must be completed and mailed, faxed, or hand-delivered to the Georgia Department of Natural Resources ("GADNR") Environmental Protection Division prior to starting construction under a Nationwide Permit. For projects occurring in Bryan, Brantley, Camden, Charlton, Chatham, Effingham, Glynn, Liberty, Long, McIntosh, or Wayne counties, this form must also be mailed, faxed or hand-delivered to the GADNR Coastal Resources Division prior to starting construction under a Nationwide Permit. The Coastal Resources Division will contact you within 10 business days to inform you whether coastal permits or permissions are required. Issuance of any required coastal permits for work in tidally-influenced marshes or water bottoms will take longer, so you are urged to submit this form early in the planning stages of your project. Do not begin work until you receive confirmation that no coastal permit is required or you are issued a coastal permit.

USE OF NATIONWIDE PERMIT NUMBER(s) _____

APPLICANT/OWNER _____ Date _____

Phone _____ E-Mail _____ Fax _____

Address _____ City _____ State _____ Zip Code _____

AGENT/CONSULTANT _____

Phone _____ E-Mail _____ Fax _____

Address _____ City _____ State _____ Zip Code _____

PROJECT LOCATION/ADDRESS: _____

City _____ County _____ Subdivision _____ Lot _____

Latitude/Longitude (if known): _____ Project Impacts (ft²) _____ (acres) _____

Stream Impacts (LF) _____ Wetland Impacts (acres) _____

Type of Wetland: [] freshwater [] tidal marsh or saltwater [] unknown

Nearest Named Stream, River or Other Waterbody: _____

This activity may require a variance from Georgia EPD prior to conducting land disturbance activities or placing materials within the State-mandated buffer [see O.C.G.A. § 12-7-6(b)(15-16) of "The Erosion and Sedimentation Act of 1975, and visit www.gaepd.org for more information]. Has Georgia EPD or the appropriate Local Issuing Authority (LIA) determined whether or not a buffer variance is required?

[] Yes [] No

If Georgia EPD or the appropriate LIA has determined that a buffer variance is NOT required for this project, please attach a determination letter or record of correspondence from Georgia EPD or the LIA to this form. If a buffer variance is required, please provide the buffer variance application number: _____

PROJECT DESCRIPTION _____

STATE OF GEORGIA

REQUEST FOR A REVOCABLE LICENSE FOR THE USE OF TIDAL WATERBOTTOMS

APPLICANT NAME(S): _____

MAILING ADDRESS: _____
(Street) (City) (State) (Zip)

PROJECT ADDRESS/LOCATION: _____

COUNTY: _____ WATERWAY: _____

LOT, BLOCK & SUBDIVISION NAME FROM DEED: _____

Georgia Department of Natural Resources
Coastal Resources Division
One Conservation Way
Brunswick, Georgia 31520-8687

I am requesting that I be granted a revocable license from the State of Georgia to encroach on the beds of tidewaters, which are state owned property. Attached hereto and made a part of this request is a copy of the plans and description of the project that will be the subject of such a license. I certify that all information submitted is true and correct to the best of my knowledge and understand that willful misrepresentation or falsification is punishable by law.

I understand that if permission from the State is granted, it will be a revocable license and will not constitute a license coupled with an interest. I acknowledge that this revocable license does not resolve any actual or potential disputes regarding the ownership of, or rights in, or over the property upon which the subject project is proposed, and shall not be construed as recognizing or denying any such rights or interests. I acknowledge that such a license would relate only to the property interests of the State and would not obviate the necessity of obtaining any other State license, permit, or authorization required by State law. I recognize that I waive my right of expectation of privacy and I do not have the permission of the State of Georgia to proceed with such project until the Commissioner of DNR or his/her designee has executed a revocable license in accordance with this request.

Sincerely,

By: _____
Signature of Applicant

Date: _____

Title, if applicable

By: _____
Signature of Applicant

Date: _____

Title, if applicable

Attachments

**ADJACENT PROPERTY OWNER NOTIFICATION
NOTICE OF INTENT FOR THE CONSTRUCTION OF A
BANK STABILIZATION PROJECT**

DATE OF NOTICE _____

This notification is to advise you that _____ has applied for a bank stabilization permit. The Georgia Department of Natural Resources and U.S. Army Corps of Engineers require that you, as an adjacent property owner, be notified. The applicant or agent for the applicant has been instructed to provide you with a copy of the project drawings along with this document.

PROJECT LOCATION _____

PROJECT TYPE _____

_____ As an adjacent property owner, I have been notified of the proposed work and reviewed the plans and do NOT object to the issuance of a permit for the project, as proposed.

_____ As an adjacent property owner, I have been notified of the proposed work and reviewed the plans and object to the issuance of a permit for the project, as proposed, for the following reasons.

Name _____

Address _____

Phone # _____ Email _____

Adjacent Property Owner Signature

Date

**ADJACENT PROPERTY OWNER NOTIFICATION
NOTICE OF INTENT FOR THE CONSTRUCTION OF A
BANK STABILIZATION PROJECT**

DATE OF NOTICE _____

This notification is to advise you that _____ has applied for a bank stabilization permit. The Georgia Department of Natural Resources and U.S. Army Corps of Engineers require that you, as an adjacent property owner, be notified. The applicant or agent for the applicant has been instructed to provide you with a copy of the project drawings along with this document.

PROJECT LOCATION _____

PROJECT TYPE _____

_____ As an adjacent property owner, I have been notified of the proposed work and reviewed the plans and do NOT object to the issuance of a permit for the project, as proposed.

_____ As an adjacent property owner, I have been notified of the proposed work and reviewed the plans and object to the issuance of a permit for the project, as proposed, for the following reasons.

Name _____

Address _____

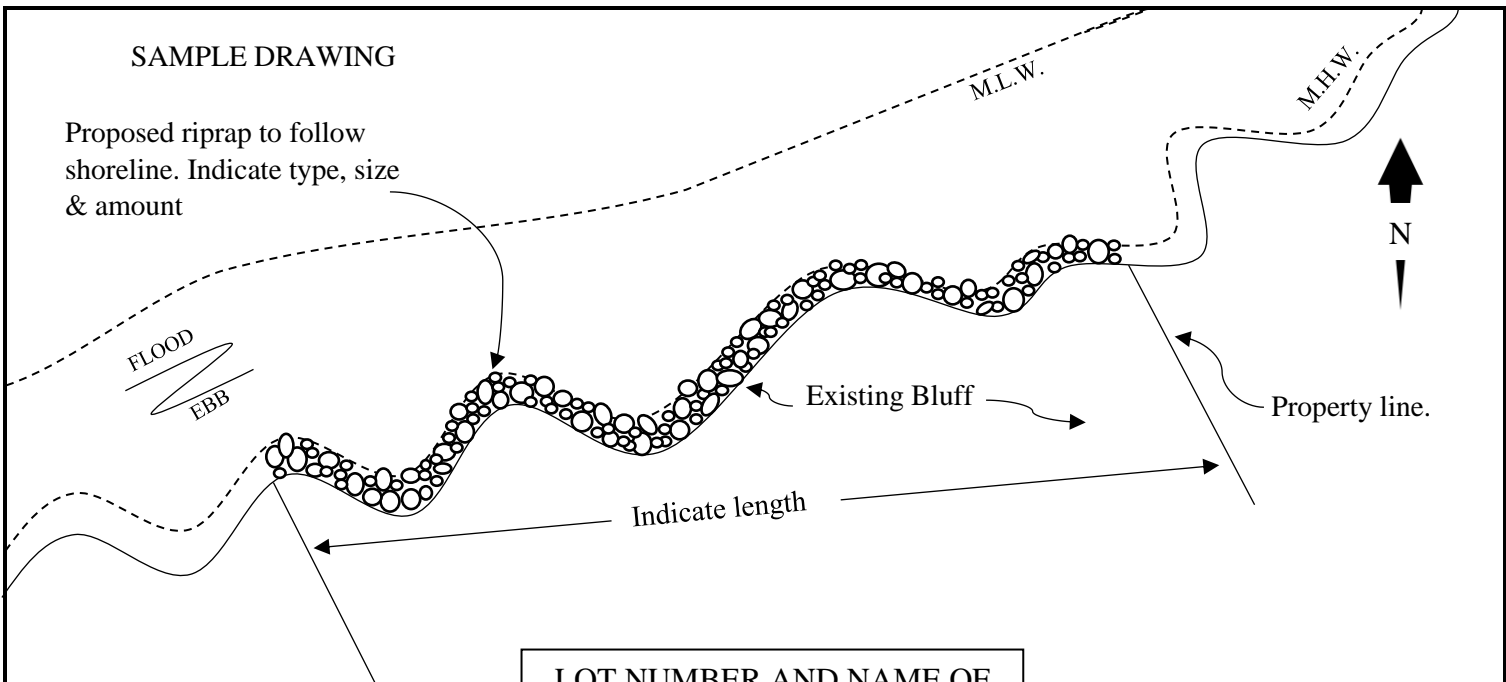
Phone # _____ Email _____

Adjacent Property Owner Signature

Date

SAMPLE DRAWING

Proposed riprap to follow shoreline. Indicate type, size & amount



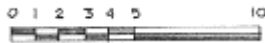
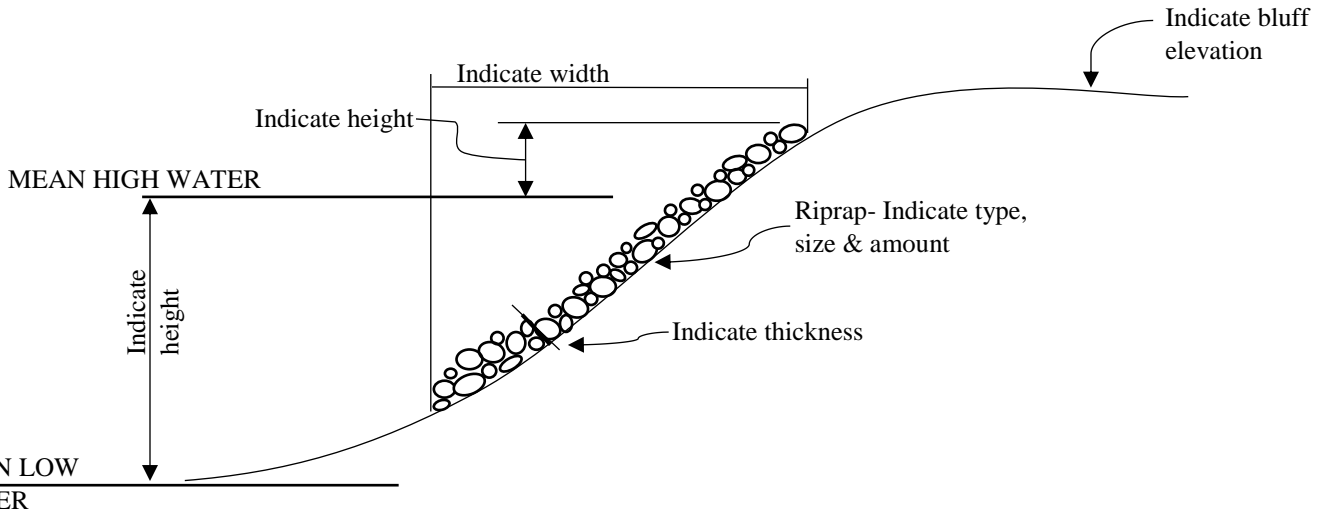
Lot number, name & address of adjacent property owners

LOT NUMBER AND NAME OF APPLICANT



Scale in feet

PLAN



Scale in feet

SECTION THROUGH RIPRAP

RIPRAP PRIVATE RESIDENCE

INDICATE WATERWAY

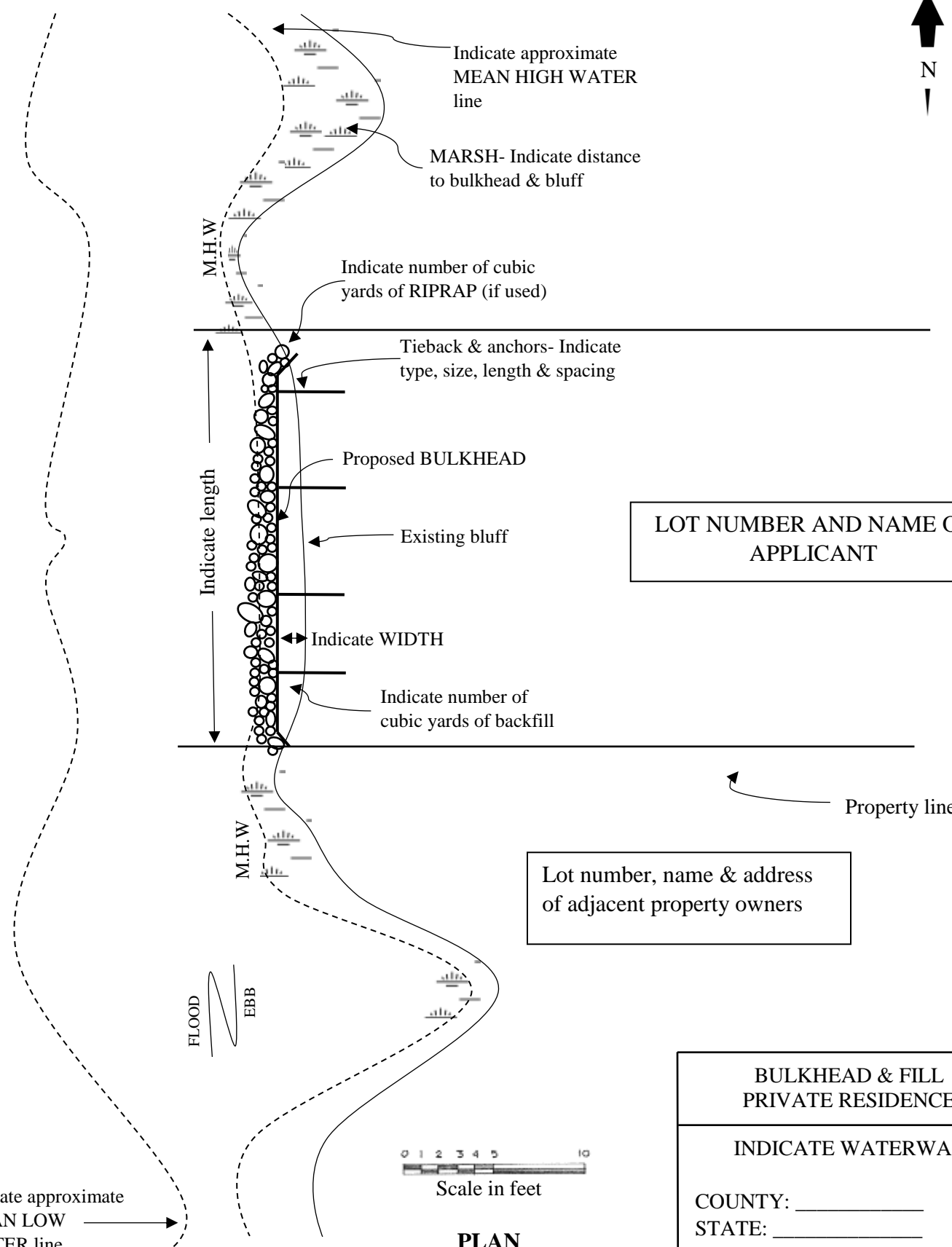
COUNTY: _____

STATE: _____

APPLICANT: _____

SHEET ____ OF ____ DATE ____

SAMPLE DRAWING



LOT NUMBER AND NAME OF APPLICANT

Lot number, name & address of adjacent property owners

NAME & WIDTH OF WATERWAY

BULKHEAD & FILL PRIVATE RESIDENCE

INDICATE WATERWAY

COUNTY: _____

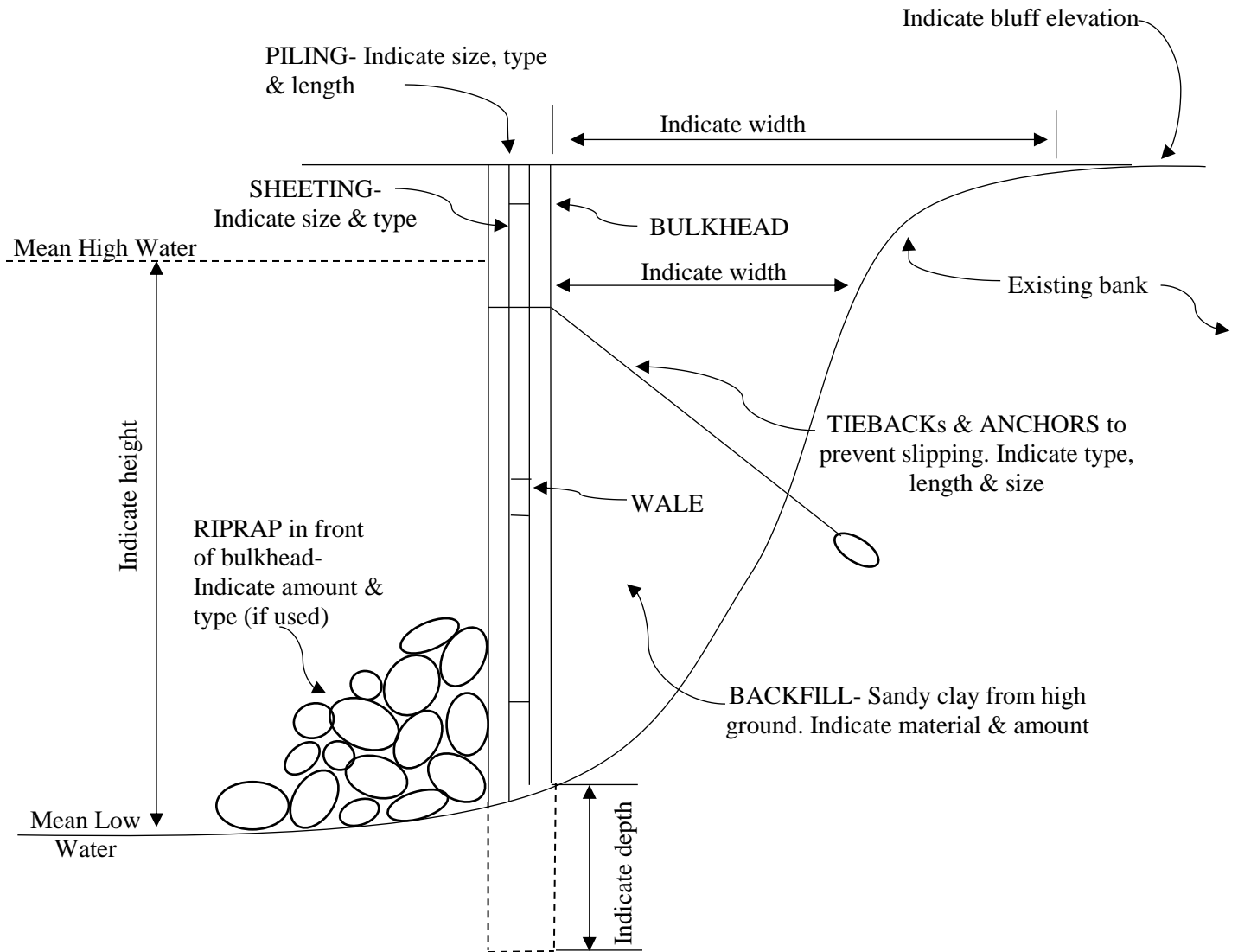
STATE: _____

APPLICANT: _____

SHEET ____ OF ____ DATE ____

PLAN

SAMPLE DRAWING



Scale in feet

TYPICAL SECTION

<p>BULKHEAD & FILL PRIVATE RESIDENCE</p>
<p>INDICATE WATERWAY</p>
<p>COUNTY: _____</p> <p>STATE: _____</p> <p>APPLICANT: _____</p>
<p>SHEET ____ OF ____ DATE ____</p>

SAMPLE DRAWING



M.L.W.

M.H.W.

Indicate width

Toe

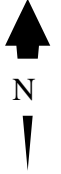
Oyster bags

Native vegetation

Existing Bluff

Property line.

Indicate length



Lot number, name & address of adjacent property owners

LOT NUMBER AND NAME OF APPLICANT



Scale in feet

PLAN

Indicate bluff elevation

Indicate width

M.H.W.

Indicate height

M.L.W.

Oyster bags

Toe protection- Indicate type, size & amount

LIVING SHORELINE PRIVATE RESIDENCE

INDICATE WATERWAY

COUNTY: _____

STATE: _____

APPLICANT: _____

*Recommended slope between 2:1 and 3:1

SHEET ____ OF ____ DATE ____