



COASTAL RESOURCES DIVISION
ONE CONSERVATION WAY · BRUNSWICK, GA 31520 · 912-264-7218

WALTER RABON
COMMISSIONER

DOUG HAYMANS
DIRECTOR

September 19, 2023

Charissa Murray
Tybee Festival Association, Inc.
P.O. Box 1970
Tybee Island, GA 31328

Re: Letter of Permission (LOP), Temporary Activities within the State's Shore Protection Act (SPA) Jurisdiction, Tybee Island Pirate Fest, South Beach Area, Tybee Island, Chatham County, Georgia

Dear Ms. Murray:

This Letter of Permission (LOP) is in response to your request to host the Tybee Island Pirate Fest in the South Beach parking area. Setup for the 2023 Tybee Island Pirate Fest will commence no sooner than 15 days after the date on this letter and be completed no later than Sunday October 8, 2023.

Your request includes the temporary placement of amenities to create a festival zone in association with Tybee Island Pirate Fest in the parking area south of the Tybee Pier and Pavilion. Thursday, October 5 through Sunday, October 8, 2023. All activities will occur within the confines of the paved parking area, roundabout, and sidewalks landward of the sand dunes.

The request includes a festival zone with vendor tents, an entertainment stage, children's activities, and temporary restrooms. The roundabout and the northern entrance to the parking lot will be closed to vehicular traffic. All vehicular traffic on 16th Street will be diverted to The Strand. Within the roundabout there will be two (2) 10ft. x 10ft. tents for vendors, one (1) portable restroom, one (1) pirate ship themed vessel on a 24ft. trailer, and main stage that measures approximately 18ft. x 20ft. with an associated sound truck. The festival zone within the footprint of the existing parking lot to the south will host four (4) portable restrooms, two (2) 28ft. x 14ft. bounce houses, one (1) 20ft. x 20ft. shark exhibit, one (1) 16ft. x 19ft. performance stage, and eighteen (18) 10ft. x 10ft. vendor tents with associated tables and chairs for vendors and patrons within the festival zone. The festival zone will be identified by event banners and flags and will be serviced by existing power infrastructure. No generators are proposed to power any associated amenities. The festival zone and entertainment area are depicted in the attached plans.

All zip ties associated with the installation of the festival zones must be collected, placed in appropriate trash receptacles, and removed from the public area during breakdown. No impacts to the sand sharing system are proposed and access to the beach is available to the public at existing crossovers along The Strand.

The Department authorizes the temporary activities associated with the events as depicted in the attached project 2023 Event Site Plan. It is the applicant's responsibility to minimize any additional impacts at the site and to protect the shore jurisdictional areas.

This LOP is not meant to exempt the above referenced activities from future environmental laws. **No unauthorized equipment, materials or debris may be placed, disposed of, or stored in jurisdictional areas.** Any incidental impacts associated with this project must be rectified by fully restoring areas to their pre-construction topographic and vegetative states. This LOP is valid for the above referenced project only.

If you have any further questions or concerns regarding this or any other projects, please feel free to contact Deb Barreiro at (912) 266-3695.

Sincerely,



Jill Andrews
Chief, Coastal Management Section

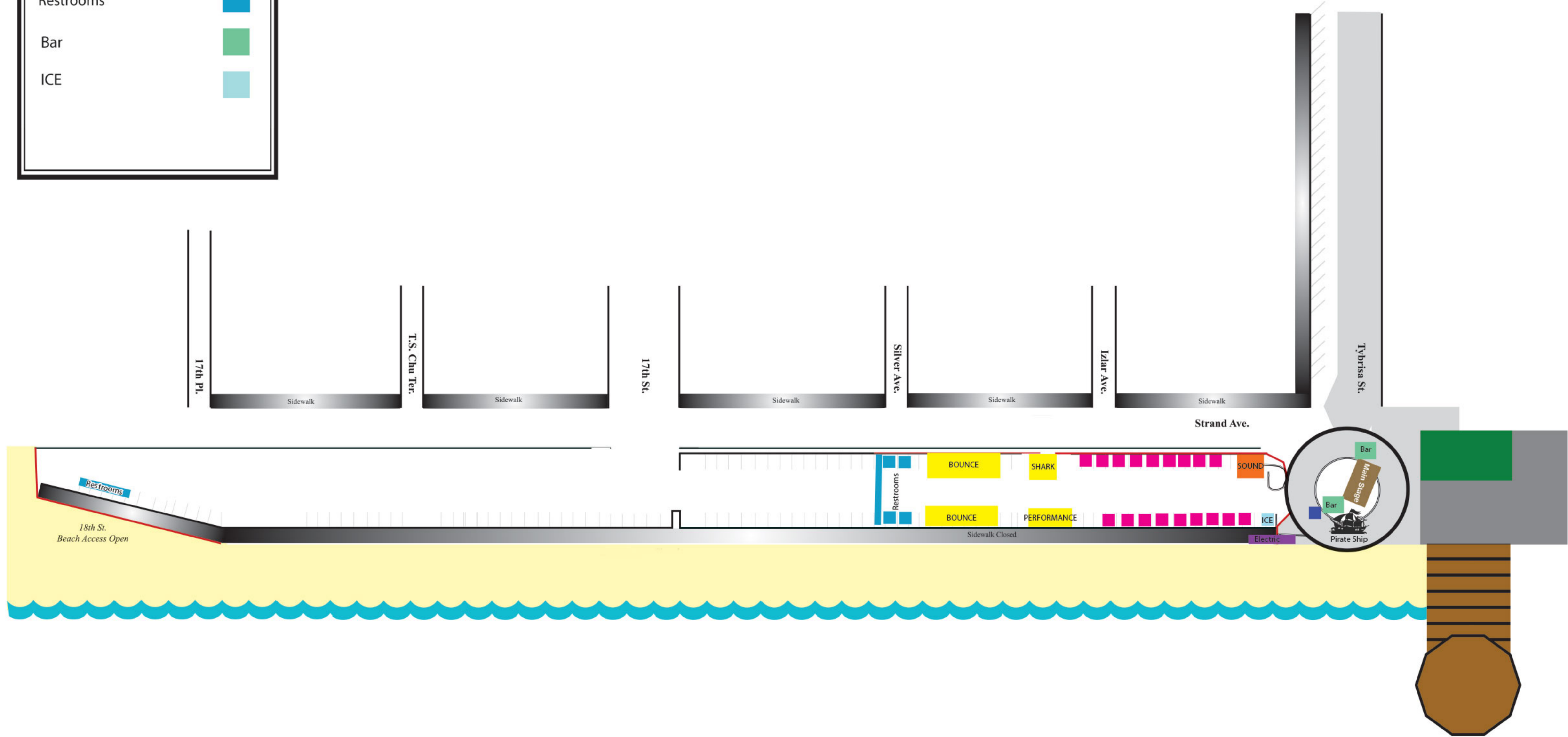
Enclosure: Tybee Island Pirate Fest equipment inventory and 2023 site plan

cc: Robyn Rosner
City of Tybee Island
P.O. Box 2749
Tybee Island, GA 31328

LOP20230086

Map Key

- Main Entrance
- Stages
- Official Festival Merchandise
- Merchandise Vendors
- Bounce Houses & Performers
- Restrooms
- Bar
- ICE



From: [Charissa Murray](#)
To: [Barreiro, Deb](#)
Subject: Re: Site Plan for Pirate Fest 2023
Date: Monday, September 11, 2023 6:36:08 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ice machine is now going to the TS Chus parking lot so we can nix it.

Charissa Murray
912. 596. 2164
charissa@tybeeisland.com

On Sep 11, 2023, at 6:34 PM, Barreiro, Deb <Deb.Barreiro@dnr.ga.gov> wrote:

Good!

Ice machines or dumpsters?

From: Charissa Murray <charissa@tybeeisland.com>
Sent: Monday, September 11, 2023 6:33 PM
To: Barreiro, Deb <Deb.Barreiro@dnr.ga.gov>
Subject: Re: Site Plan for Pirate Fest 2023

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Don't think so. Pretty sure they're tying into the electric box.

Charissa Murray
912. 596. 2164
charissa@tybeeisland.com

On Sep 11, 2023, at 6:30 PM, Barreiro, Deb <Deb.Barreiro@dnr.ga.gov> wrote:

Will the bounce houses have generators?

From: Charissa Murray <charissa@tybeeisland.com>
Sent: Monday, September 11, 2023 6:05 PM
To: Barreiro, Deb <Deb.Barreiro@dnr.ga.gov>

Subject: Re: Site Plan for Pirate Fest 2023

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Charissa Murray
912. 596. 2164
charissa@tybeeisland.com

On Sep 11, 2023, at 5:59 PM, Barreiro, Deb
<Deb.Barreiro@dnr.ga.gov> wrote:

I need approximate dimensions for:

Bounce house 28ft
Shark 20x20
Performance 16x19
Sound - 10x10 - it's a truck
Ice - no idea maybe 6x4
Stage 18ft (it's the size of a container)
Bar 10x10
Ship 24ft I think.

From: Charissa Murray <charissa@tybeeisland.com>

Sent: Monday, September 11, 2023 3:59 PM

To: Barreiro, Deb <Deb.Barreiro@dnr.ga.gov>

Subject: Re: Site Plan for Pirate Fest 2023

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Set Up - Parking Lot will be blocked at 3am Thursday Oct.

5th - stage comes in Thursday day.

Set up will continue 8am - 4pm Friday Oct 6th

Break Down - 8am-noon Sunday Oct. 8th

Charissa Murray | DeVivo Marketing
m. [912.596.2164](tel:912.596.2164) | w. [912.786.5653](tel:912.786.5653)
TybeeIsland.com



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From: Barreiro, Deb <Deb.Barreiro@dnr.ga.gov>
Sent: Monday, September 11, 2023 3:20 PM
To: Charissa Murray <charissa@tybeeisland.com>
Subject: RE: Site Plan for Pirate Fest 2023

Call when you are done with the conference call.
I appreciate it!

From: Charissa Murray <charissa@tybeeisland.com>
Sent: Monday, September 11, 2023 3:12 PM
To: Barreiro, Deb <Deb.Barreiro@dnr.ga.gov>
Subject: Re: Site Plan for Pirate Fest 2023

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I have a conference call at 3:30 that will last about 20 minutes, just in case I dont answer.

Phone tag... lol

Charissa Murray | DeVivo Marketing
m. [912.596.2164](tel:912.596.2164) | w. [912.786.5653](tel:912.786.5653)
TybeeIsland.com



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From: Barreiro, Deb <Deb.Barreiro@dnr.ga.gov>
Sent: Monday, September 11, 2023 3:06 PM
To: Charissa Murray <charissa@tybeeisland.com>
Subject: RE: Site Plan for Pirate Fest 2023

I am on the phone and will call asap!
sorry

From: Charissa Murray <charissa@tybeeisland.com>
Sent: Monday, September 11, 2023 3:03 PM
To: Barreiro, Deb <Deb.Barreiro@dnr.ga.gov>
Subject: Re: Site Plan for Pirate Fest 2023

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Just realized I don't have your number.

Charissa Murray
912. 596. 2164
charissa@tybeeisland.com

On Sep 11, 2023, at 2:02 PM, Barreiro, Deb
<Deb.Barreiro@dnr.ga.gov> wrote:

Thank you
Talk to you then

From: Charissa Murray
<charissa@tybeeisland.com>
Sent: Monday, September 11, 2023 2:00 PM
To: Barreiro, Deb <Deb.Barreiro@dnr.ga.gov>
Subject: Re: Site Plan for Pirate Fest 2023

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Hi Deb, yes I can call at 3pm.
Set up in the lot will begin Thursday Oct 5th morning let's say 9am to be safe and break down will be Sunday Oct. 8th - 9-noon.

Charissa Murray
912. 596. 2164
charissa@tybeeisland.com

On Sep 11, 2023, at 1:46 PM,
Barreiro, Deb
<Deb.Barreiro@dnr.ga.gov>
wrote:

Can you call me this afternoon at 3?

I am working on your LOP for the event and wanted to know
When will set up start and the parking lot in that area close to traffic?
When will breakdown occur

From: Charissa Murray
<charissa@tybeeisland.com>
Sent: Thursday, July 27, 2023 1:23 PM
To: Robyn Rosner
<rrosner@cityoftybee.gov>
Cc: Barreiro, Deb
<Deb.Barreiro@dnr.ga.gov>;
Jenny Orr
<1jennyorr@gmail.com>
Subject: Re: Site Plan for Pirate Fest 2023

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I'm not sure if we need DNR as we aren't setting up in that area and we will not be closing any crosswalks. Please advise.

The stage is 18ft (it's an 18ft trailer)

The power comes from the power box that is on the beach side same as the last 4 or 5 years.

Charissa Murray
912. 596. 2164
charissa@tybeeisland.com

On Jul 27, 2023, at 1:16 PM, Robyn Rosner
<rosner@cityoftybee.gov>
wrote:

Hi Again,

I included Deb so she can advise on whether you need to submit an LOP request or confirm no DNR authorization is required for the planned activity and/or structures in SPA jurisdiction.

Charissa, what is the stage size and is the "sound" labeled on the site plan also the power source for the

stage?

Robyn Rosner
Facilities/Special
Events
Coordinator
912-472-5045
City of Tybee
Island
403 Butler Avenue
- PO Box 2749
Tybee Island, GA
31328
www.cityoftybee.org

From: Charissa
Murray
<charissa@tybeeisland.com>
Sent: Thursday, July
27, 2023 12:36 PM
To: Robyn Rosner
<rrosner@cityoftybee.gov>
Subject: Site Plan for
Pirate Fest 2023

This is what I am
looking at as far as
the site plan goes
for this year.

Charissa Murray |
DeVivo Marketing
m. [912.596.2164](tel:912.596.2164) |
w. [912.786.5653](tel:912.786.5653)
TybeeIsland.com



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