



DEPARTMENT OF NATURAL RESOURCES
COASTAL RESOURCES DIVISION
ONE CONSERVATION WAY · BRUNSWICK, GA 31520 · 912-264-7218

WALTER RABON
COMMISSIONER

DOUG HAYMANS
DIRECTOR

September 11, 2024

Charissa Murray
Tybee Festival Association, Inc.
P.O. Box 1970
Tybee Island, GA 31328

Re: Letter of Permission (LOP), Temporary Activities within Shore Protection Act (SPA) Jurisdiction, Tybee Island Pirate Fest, South Beach Area, Tybee Island, Chatham County, Georgia

Dear Ms. Murray:

This Letter of Permission (LOP) is in response to your request to host the Tybee Island Pirate Fest in the South Beach parking area. Setup for the 2024 Tybee Island Pirate Fest will commence no sooner than 15 days after the date on this letter and be completed no later than Monday October 14, 2024.

Your request includes the temporary placement of amenities to create a festival zone in association with Tybee Island Pirate Fest in the parking area south of the Tybee Pier and Pavilion Wednesday, October 9 through Monday, October 14, 2023. All activities proposed in association with the 2024 Tybee Island Pirate Fest will occur within the confines of the paved parking area and sidewalks landward of the sand dunes.

The request includes the designation of a festival zone within the City of Tybee Island's (COTI) 16th Street Parking lot. All vehicular traffic on 16th Street will be diverted to The Strand due to closure of the 16th Street parking lot. The festival zone will be established using construction fence. The festival zone will include vendor tents, food trucks, entertainment stages, children's activities, carnival rides, portable restrooms, and other temporary amenities associated with the event. The 16th Street parking lot, the eastern sidewalk landward of the sand dunes, and the 17th Street dune crosswalk will be closed to the public. COTI amenities seaward of the festival zone including public restrooms, showers, and changing rooms will also be temporarily closed to the public.

Within the paved parking lot, festival amenities will include (3) tents for alcohol vendors, one (1) pirate ship themed bar on an 24ft. trailer, and main stage that measures approximately 20ft. x 40ft. with an associated sound truck. Additional amenities include seven (7) portable restrooms, three (3) 28ft. x 14ft. bounce houses, one (1) 20ft. x 20ft. shark exhibit, two (2) 16ft. x 19ft. performance stages, two (2) food trucks, one (1) dumpster, one (1) portable ice machine, three (3) amusement rides, and as many as fifty-five (55) 10ft. x 10ft. vendor tents with associated tables and chairs for vendors and patrons within the festival zone. Two (2) mobile lighting trailers will be installed near the entrance gate. The festival zone will be identified by event banners and flags and will be serviced by the COTI's existing electrical infrastructure within the

16th Street parking lot. Electric cables will be appropriately identified, bundled, and temporarily run along the closed sidewalk. No generators are proposed to power any festival amenities in SPA jurisdiction. The festival zone and entertainment areas are depicted in the attached plans. A fee will be charged to enter the festival zone.

All zip ties associated with the temporary installation of the festival zones must be collected, placed in appropriate trash receptacles, and removed from the public area during breakdown. No impacts to the sand sharing system are proposed and access to the beach is available to the public along The Strand to the north and south of the festival zone.

The Department authorizes the temporary activities associated with the events as depicted in the attached project 2024 Event Site Plan. It is the applicant's responsibility to minimize any additional impacts at the site and to protect the shore jurisdictional areas.

This LOP is not meant to exempt the above referenced activities from future environmental laws. **No unauthorized equipment, materials or debris may be placed, disposed of, or stored in jurisdictional areas.** Any incidental impacts associated with this project must be rectified by fully restoring areas to their pre-construction topographic and vegetative states. This LOP is valid for the above referenced project only.

If you have any further questions or concerns in regard to this or any other projects, please feel free to contact Deb Barreiro at 912.266.3695.

Sincerely,



Jill Andrews
Chief, Coastal Management Section

Enclosure: Tybee Island Pirate Fest equipment inventory and 2024 site plan

cc: Robyn Rosner
City of Tybee Island
P.O. Box 2749
Tybee Island, GA 31328

LOP20240059

20 TYBEE ISLAND PIRATE FEST

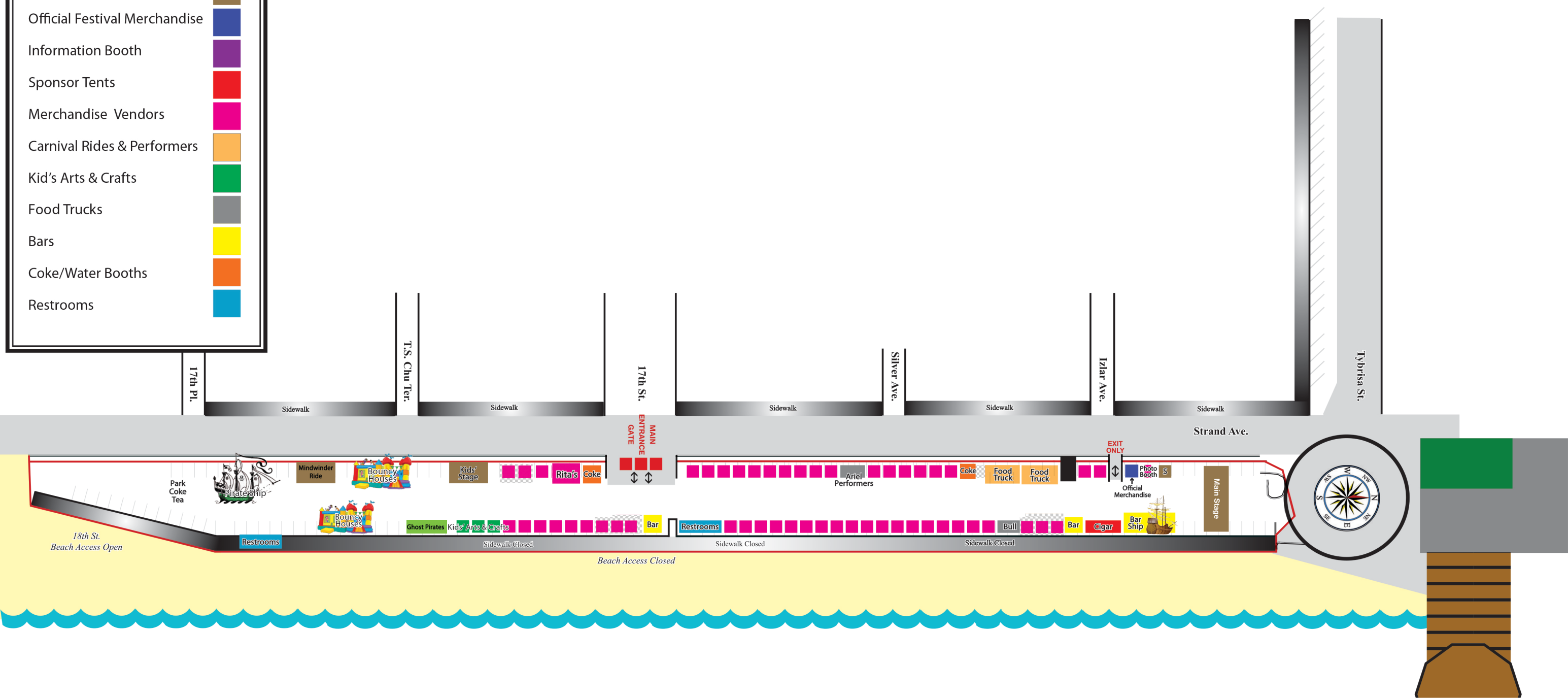
OCTOBER 10-13, 2024

Presented By:



Map Key

- Main Entrance
- Stages
- Official Festival Merchandise
- Information Booth
- Sponsor Tents
- Merchandise Vendors
- Carnival Rides & Performers
- Kid's Arts & Crafts
- Food Trucks
- Bars
- Coke/Water Booths
- Restrooms



From: [Tybee Festival Assoc](#)
To: [Barreiro, Deb](#)
Subject: Re: LOP Pirate Fest
Date: Monday, September 9, 2024 4:56:57 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The sidewalk yes as there will be vendors butted up to it and there will be lots of electric cords, but the 17th access will be open.
Yes, on the snow fencing, the city is making us do it. It is plastic.

Safety Fence - Heavy Duty, 4 x 100', Black

On Mon, Sep 9, 2024 at 4:45 PM Barreiro, Deb <Deb.Barreiro@dnr.ga.gov> wrote:

couple of questions.

the site plan says the sidewalk will be closed as well as the 17th Street Dune Crosswalk.

that accurate?

will you be installing temporary fence around the perimeter of the festival area?

if so, what kind.

thanks

From: Tybee Festival Assoc <tybeefestivals@gmail.com>
Sent: Monday, September 9, 2024 1:17 PM
To: Barreiro, Deb <Deb.Barreiro@dnr.ga.gov>
Subject: Re: LOP Pirate Fest

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Awesome! Thanks Deb.

On Mon, Sep 9, 2024 at 1:14 PM Barreiro, Deb <Deb.Barreiro@dnr.ga.gov> wrote:

thank you very much.

I have completed my review and the draft LOP has been forwarded to management for the review and edits.

I will be in touch if additional information is required.

From: Tybee Festival Assoc <tybeefestivals@gmail.com>

Sent: Monday, September 9, 2024 1:05 PM

To: Barreiro, Deb <Deb.Barreiro@dnr.ga.gov>

Subject: Re: LOP Pirate Fest

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Moved, please see new map.

On Mon, Sep 9, 2024 at 12:48 PM Tybee Festival Assoc <tybeefestivals@gmail.com> wrote:

Yes, Let me get the map adjusted.

On Mon, Sep 9, 2024 at 12:48 PM Barreiro, Deb <Deb.Barreiro@dnr.ga.gov> wrote:

ugh

if you put them on the west side of the lot they will be landward of SPA jurisdiction.

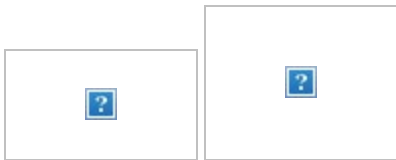
can you do that?

From: Tybee Festival Assoc <tybeefestivals@gmail.com>
Sent: Monday, September 9, 2024 12:46 PM
To: Barreiro, Deb <Deb.Barreiro@dnr.ga.gov>
Subject: Re: LOP Pirate Fest

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Oh poop. I forgot about the 3 food trucks!!! My bad. They will have generators on them.

Charissa Murray
President Tybee Festival Association
Director Tybee Island Pirate Fest
tybeefestivals@gmail.com



On Mon, Sep 9, 2024 at 12:44 PM Barreiro, Deb <Deb.Barreiro@dnr.ga.gov> wrote:

that is good news.
thanks for clarifying.

From: Tybee Festival Assoc <tybeefestivals@gmail.com>
Sent: Monday, September 9, 2024 12:38 PM
To: Barreiro, Deb <Deb.Barreiro@dnr.ga.gov>
Subject: Re: LOP Pirate Fest

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Yes, vendors too. The city put in extra amps for the carnival rides for us. So no generators will be used. Yay!!

On Mon, Sep 9, 2024 at 12:32 PM Barreiro, Deb <Deb.Barreiro@dnr.ga.gov> wrote:

vendors, too?

From: Tybee Festival Assoc <tybeefestivals@gmail.com>

Sent: Monday, September 9, 2024 12:30 PM

To: Barreiro, Deb <Deb.Barreiro@dnr.ga.gov>

Subject: Re: LOP Pirate Fest

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No generators, we will be using city power.

On Mon, Sep 9, 2024 at 12:14 PM Barreiro, Deb <Deb.Barreiro@dnr.ga.gov> wrote:

thanks

can you tell me if the event organizers or your vendors will be using generators in association with the event?

From: Tybee Festival Assoc <tybeefestivals@gmail.com>

Sent: Monday, September 9, 2024 11:43 AM

To: Barreiro, Deb <Deb.Barreiro@dnr.ga.gov>

Subject: Re: LOP Pirate Fest

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Deb,

I have attached the COTI Special Events App along with the supplemental and the venu map.

Here are our set up and breakdown times. Please let me know if you have any questions or need anything else from me.

Set up - Wed 10/9/24 - Friday 10/11/24 - Wednesday take roundabout to 17th Street.

Thursday 17th to 18th street.

• *Tear down - Sunday 10/13/24 4pm to 8pm - Monday 10/14/24 10am - 2pm*

On Mon, Sep 9, 2024 at 8:34 AM Barreiro, Deb <Deb.Barreiro@dnr.ga.gov> wrote:

because the eastern portion of the parking lot is in SPA jurisdiction,

the proposed event will require an LOP

Please submit the site plan and a brief description of set up / breakdown times.

if you can, please include the application you submitted to COTI.

thanks

From: Barreiro, Deb

Sent: Thursday, August 15, 2024 4:21 PM

To: Tybee Festival Assoc <tybeefestivals@gmail.com>

Subject: RE: LOP Pirate Fest

thank you!

will follow up if in need any additional information or if I have any questions.

db

From: Tybee Festival Assoc <tybeefestivals@gmail.com>

Sent: Monday, August 12, 2024 1:29 PM

To: Barreiro, Deb <Deb.Barreiro@dnr.ga.gov>

Subject: LOP Pirate Fest

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Hi Deb, Charissa with the Pirate Festival here. Just wanted to touch base on getting the LOP started for this year's event. I've only done this once and don't completely remember the process so I figured I would ask. Please let me know whatever I need to do and I will get on it.

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President Tybee Festival Association

Director Tybee Island Pirate Fest

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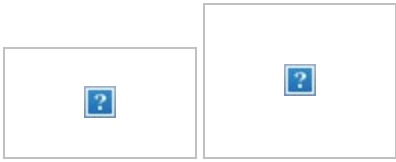
Director Tybee Island Pirate Fest

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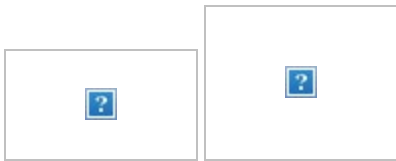
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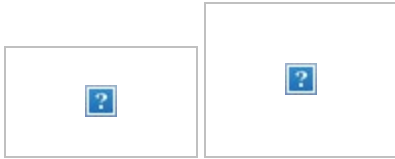
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