



COASTAL RESOURCES DIVISION

ONE CONSERVATION WAY · BRUNSWICK, GA 31520 · 912-264-7218

WALTER RABON
COMMISSIONER

DOUG HAYMANS
DIRECTOR

October 28, 2026

Charissa Murray (by email)
Tybee Festival Association, Inc.
P.O. Box 1970
Tybee Island, GA 31328

RE: Letter of Permission (LOP), Temporary Activities within Shore Protection Act (SPA) Jurisdiction, Tybee Island Seafood Fest, South Beach Area, Tybee Island, Chatham County, Georgia

Dear Ms. Murray:

This Letter of Permission (LOP) is in response to your request to host the Tybee Island Seafood Saturday, November 14, 2026, in the South Beach parking area. Setup for the inaugural Tybee Island Seafood Fest will commence no sooner than 15 days after the date on this letter and be completed by Saturday November 14, 2026.

The event includes closure of the public parking lot, the pedestrian sidewalk, and temporary placement of amenities to create a festival zone in association with Tybee Island Seafood Fest in the parking area south of the Tybee Pier and Pavilion Friday, November 13, 2026, through Saturday, November 14, 2026. All activities in association with the 2026 Tybee Island Seafood Fest will occur within the confines of the paved parking area and sidewalks landward of the sand dunes.

Th event includes the designation of a festival zone within the City of Tybee Island's (COTI) 16th Street Parking lot. All vehicular traffic on 16th Street will be diverted to The Strand due to closure of the 16th Street parking lot. The festival zone will be established using construction fence, and will include vendor tents, food trucks, entertainment stages, children's activities, bars, portable restrooms, dumpsters, and other temporary amenities associated with the event. The 16th Street parking lot, the eastern sidewalk landward of the sand dunes, and the 17th Street dune crosswalk will be closed to the public. COTI amenities seaward of the festival zone including public restrooms, showers, and changing rooms will also be temporarily closed to the public.

Within the paved parking lot, festival amenities will include one (1) 24ft. x 40ft. portable main stage, one (1) 8ft. x 12ft. refreshment trailer, one (1) 8ft. x 12ft. beverage tent, one (1) 10ft. x 10ft. refreshment tent, twenty-five (25) 10ft. x 10ft. vendor tents with associated tables and chairs for vendors and patrons within the festival zone, two (2) 10ft. x 10ft. children's activity tents, one (1) health department approved concession trailer, no fewer than five (5) 4ft. x 4ft. portable restrooms, six (6) handwashing stations, one (1) 20ft. x 20ft. kids stage, and one (1) 8ft. x 20ft. dumpster. The festival zone will be identified by event banners and flags and will be serviced by the COTI's existing electrical infrastructure within the 16th Street parking lot. Electric cables will be appropriately identified, bundled, and temporarily run along the closed

sidewalk. No generators are proposed to power any festival amenities in SPA jurisdiction. The festival zone and entertainment areas are depicted in the attached plans. A fee will be charged to enter the festival zone. Two (2) mobile lighting trailers will be installed near the entrance gate.

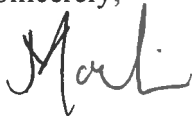
All zip ties associated with the temporary installation of the festival zones must be collected, placed in appropriate trash receptacles, and removed from the public area during breakdown. No impacts to the sand sharing system are proposed and access to the beach is available to the public along The Strand to the north and south of the festival zone.

The Department authorizes the temporary activities associated with the events as depicted in the attached project 2026 Event Site Plan. It is the applicant's responsibility to minimize any additional impacts at the site and to protect the shore jurisdictional areas.

This LOP is not meant to exempt the above referenced activities from future environmental laws. **No unauthorized equipment, materials or debris may be placed, disposed of, or stored in jurisdictional areas.** Any incidental impacts associated with this project must be rectified by fully restoring areas to their pre-construction topographic and vegetative states. This LOP is valid for the above referenced project only.

If you have any further questions or concerns in regard to this or any other projects, please feel free to contact Deb Barreiro at 912.266.3695.

Sincerely,



Jan MacKinnon
Chief, Coastal Management Section

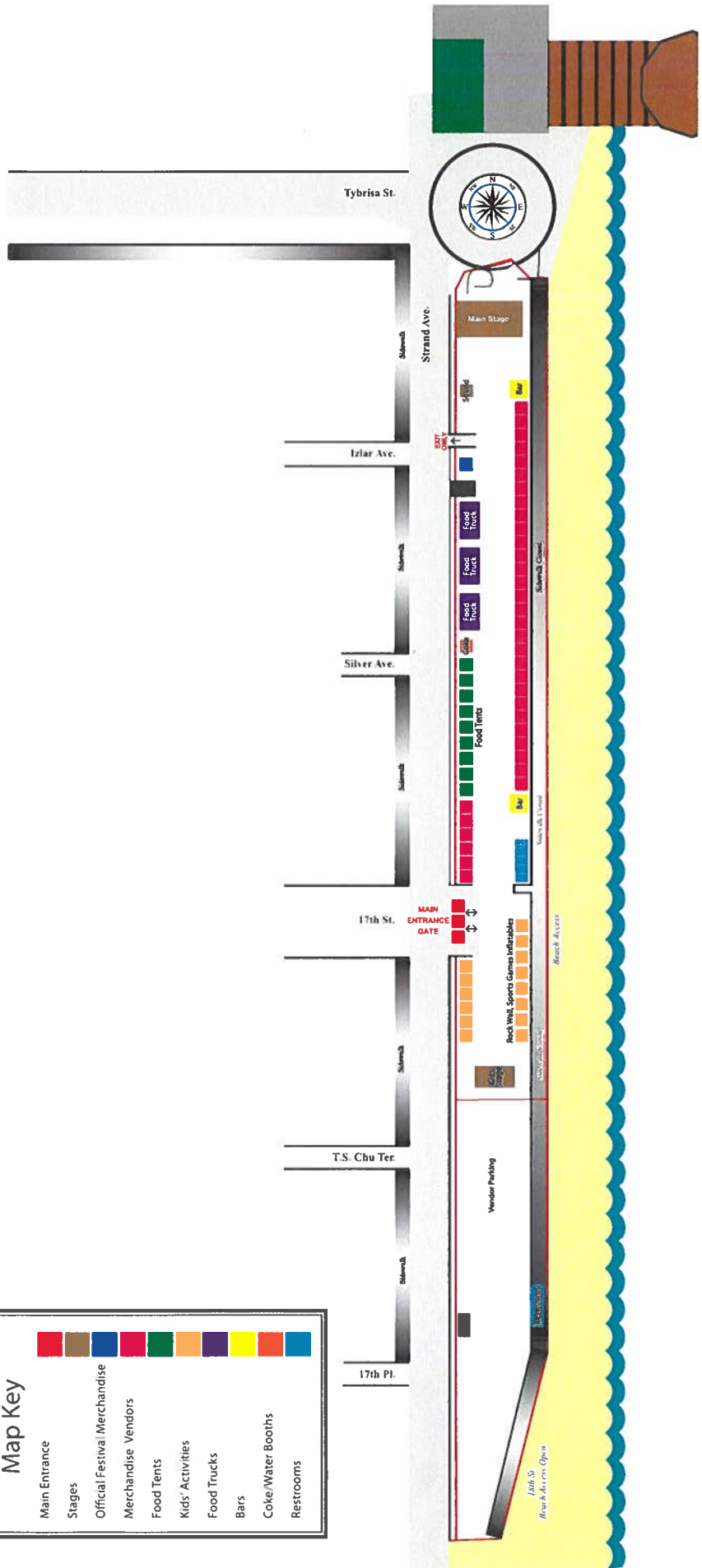
Enclosure: Tybee Island Seafood Fest equipment inventory and 2026 site plan

cc: Robyn Rosner
City of Tybee Island
P.O. Box 2749
Tybee Island, GA 31328

LOP20260092



Map Key	
Main Entrance	Red square
Stages	Brown square
Official Festival Merchandise	Blue square
Merchandise Vendors	Pink square
Food Tents	Green square
Kids' Activities	Orange square
Food Trucks	Purple square
Bars	Yellow square
Coke/Water Booths	Light blue square
Restrooms	Dark blue square



**2026 Tybee Island Seafood Fest
Supplemental**

A. Additional Information

A-1. Dates and Times

a) Tybee Seafood Fest dates and times

- Saturday 11/14/26 Festival Hours 11am-9pm

b) Lot closure dates and times

- Set up - Friday 11/13 starting at 3pm. Roundabout to 17th St.
- Setup - Saturday 11/14 - 7am to 11am - take 17th st to the end of the lot.
- Breakdown - Saturday 11/14 - 9pm - 11pm

A-2. Parking Arrangements

- TBA request Tybrisa and Strand parking lots
- TBA requests digital parking signs be used to direct festival goers to available parking areas.
- Parking use in roundabout for loading and unloading of entertainment, TBA requests 5 parking passes for Friday and Saturday 11/13-11/14/2026.

A-3. Street Closures

- TBA requests closure of the Tybrisa roundabout Friday 11/13 - 11/14 in conjunction with 16th parking lot closure.
- TBA requests closure of Tybrisa St. to thru traffic beginning 6am Sat 11/14/26 thru midnight Sunday 11/15/26, With allowed access for delivery trucks. We would leave 17th Street to 18th Street open to thru traffic.

A-4. Fees

- TBA requests to be released from the following fees:
Building and zoning, permit fees, vendor permit fees, parking lot usage fees, DPW, Tybee Police, and to include additional release from fees as listed in section D.

Tybee Business Alliance - Tybee Seafood Fest

A-5. City Space Banner Advertising

- Inclusion on any Website based, social media event advertising and or services provided by the City of Tybee, as city is event sponsor.

A-6. Restrooms

- TBA will provide adequate portable restrooms inside gated festival grounds.

A-7. DPW Request

- 10 French Barricades - 4 for stage, 2 backstage, 2 17th Street, 2 18th Street.
- Dumpster and Recycling trailers to be staged in 18th street lot.
- Trash and Recycling Cans for festival area. 10 of each if possible.
- 2 Mobile Light Trailers to the 17th Street area

A-8. Police and Fire

a) Police - Hired Off Duty

- Saturday 2 Officers - 5pm - 9pm

A-9. Safety & Inclement Weather

- Will work with both Fire and Police to determine closures due to weather.

B. Site Plan

*Proposed Layout Inventory

- Main Stage 24' x 40' portable
- Miller Lite Trailer 8' x 12'
- Coke Trailer 8' x 12'
- Beer Tent 10x10 - 1
- Coke Tent 10x10 - 1
- Vendor Tents 10x10 - 25
- Face Painting Tent 10x10 - 1
- Kids Tent 10x10 - 1
- Health Department Approved Concession Trailers - Yes, don't know yet.
- Portable Toilets 4x4 - 4 ADA approved 4x6 - 1
- Handwashing Stations - 6
- Kids Stage - 20x20
- Dumpster 1 8' x 20'

D. Anticipated Permits

*In addition to this application, TBA anticipates needing to pursue permits for:

- LOP from DNR - has not started yet.
- Alcohol Licenses - City & State - this is in progress.
- Stage Permit