



GEORGIA

DEPARTMENT OF NATURAL RESOURCES

VACANCY ANNOUNCEMENT



Coastal Resources Division



Environmental Protection Division



Law Enforcement Division



State Parks & Historic Sites Division



Wildlife Resources Division

Vacant Position Listing

Please click on the Job Title – Location to learn more about the advertised vacant position

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Georgia County & Major City Map



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Applicant Information

- Vacancies are open to all qualified applicants. Applicants will be screened for the minimum qualifications listed for each job vacancy. Preference will be given to applicants who, in addition to meeting the minimum qualifications, possess one or more of the listed preferred qualifications, when applicable.
- Employees will be given the opportunity to compete within their division or within central office to transfer to or voluntary demote to a vacant position prior to consideration of applicants from outside of the agency.
- Applications are accepted for announced jobs only.
- To apply for an announced job vacancy, applicants must submit a Department of Natural Resources (DNR) Application for Employment to the individual address listed with each job posting. It is important that applications be sent directly to the contact person and/or locations listed. Applications sent to another location may not be forwarded and may result in applications not being considered.
- Applicants must submit one application for each position being applied for.
- A .pdf version and a Word version of the DNR Application for Employment can be found by visiting the Careers page of the DNR website at <https://gadnr.org/careers> .
- If submitting a résumé, please attach the résumé with a **completed** DNR Application for Employment.
- Please be sure to include the following information on your application; Job Title and Position Number.
- If the minimum qualifications for a job require a college education and you have obtained a degree from a college or university outside the USA, you are required to submit an International Education Evaluation Letter showing your degree is equivalent to one obtained at a college or university in the USA. International Educational Evaluations are accepted from the National Association of Credential Evaluation Services (www.naces.org/members.htm) or the Association of International Credentials Evaluators (www.aice-eval.org).
- Your application must be postmarked no later than the application deadline date noted on the specific job posting. Please note that deadlines will differ by job postings.
- Any offer of full time and part time employment by DNR is conditional upon a background check that is appropriate for the job functions and business necessity. If related criminal records are revealed in the process, the applicant will not be automatically disqualified.
- Information found on publicly posted social media accounts may be examined.
- Current State of Georgia employees transferring to a DNR position, on the same pay grade, will transfer at their existing pay. Current State of Georgia employees transferring to a DNR position, on a higher pay grade, will typically receive a 5% promotion, or go to the job minimum, whichever is greater. Current State of Georgia employees transferring to a DNR position, on a lower pay grade, will typically receive a demotion with a loss in pay.
- **All positions listed in this announcement are in the Unclassified Service and will be filled as unclassified positions.**
- All qualified applicants will be considered. Hiring locations will contact applicants regarding interviews but due to the volume of applications received not all applicants will be contacted or receive an interview.
- If you need this Vacancy Announcement in an alternate format, please contact the DNR Office of Human Resources at 404.656.7560.
- DNR is a registered participant in the federal work authorization program commonly known as E-Verify. DNR uses this program to verify employment eligibility of individuals hired on or after July 1, 2007. DNR's E-Verify ID # is 45119, Authorized July 1, 2007.
- The Georgia Department of Natural Resources is an Equal Opportunity Employer.

Additional information on the Georgia Department of Natural Resources Operating Divisions can be located by visiting the below website addresses:

Coastal Resources Division
 Environmental Protection Division
 Law Enforcement Division
 Parks and Historic Resources Division
 Wildlife Resources Division

www.CoastalGADNR.org
www.GeorgiaEPD.org
www.GADNRLE.org
www.GAStateParks.org
www.GeorgiaWildlife.org

NOTE: Information in this Vacancy Announcement is subject to change.

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Central Office Vacancy

Financial Operations Generalist 2 – Fulton County

LOCATION	Financial Services						
DIVISION	Central Office						
POSITION #	00152904	JOB CODE	FIT021	PAYGRADE	H	ENTRY SALARY	\$28,338.70

JOB DESCRIPTION

Under broad supervision, performs professional accounting duties in the area of Accounts Payable. Duties include, but are not limited to: independently recording/reviewing financial transactions, maintaining accounting file information, and processing vouchers. Provides customer service and technical program support for an accounting office. Serves as job expert or organization resource in assigned areas. Complies with federal, state, and agency policies, procedures, and regulations. Identifies and corrects procedural problems revealed in reviews and audits.

MINIMUM QUALIFICATIONS

Associate's degree in a business curriculum or related field from an accredited college or university

AND

One year of experience performing accounting and/or fiscal control functions.

OR

High school diploma or GED

AND

Three years of experience performing accounting and/or fiscal control functions.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Experience using PeopleSoft Financials
- One year experience in Accounts Payable and general accounting environment
- Intermediate Excel Skills (creating spreadsheets, formulas, pivot tables, etc.)
- Government accounting experience
- Knowledge of the maintenance of accounting and financial records
- Knowledge of the principles, practices, methods and techniques of governmental accounting
- Working knowledge of Windows computer operating system and applications

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
 Office of Human Resources
 ATTN: Jennifer Gadson
 2 MLK Jr. Drive, SW
 Suite 1258, East Tower
 Atlanta, GA 30334
Jennifer.Gadson@dnr.ga.gov

The Deadline date to apply for this position is 1/26/21

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Coastal Resources Division Vacancy

Grants Specialist 1/2 – Glynn County

LOCATION	CRD Headquarters						
DIVISION	Coastal Resources Division						
POSITION #	00165627	JOB CODE	FIP050	PAYGRADE	J	ENTRY SALARY	\$34,289.83
			FIP051		K		\$37,718.81

Based on education and experience, the selectee will be hired into one of the above-mentioned job codes.

JOB DESCRIPTION

Under general to direct supervision, the incumbent in this position will assist in the development of federal grant applications, including budgets and required documents. Establishes and maintains effective systems to monitor federal grant expenditures, timelines for application submissions, reporting, and extensions. Establishes and maintains effective systems to monitor state and other match expenditures. Correctly analyzes budget reports to determine and recommend appropriate action to take to correct discrepancies.

MINIMUM QUALIFICATIONS

FIP050 – Grants Specialist 1

Bachelor's degree in business, public administration, finance or related areas from an accredited college or university.

OR

Four years of experience in grants management, public funds administration, accounting or a closely related area.

NOTE: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

FIP051 – Grants Specialist 2

Bachelor's degree in business, public administration, finance or a related field in area of assignment from an accredited college or university

AND

One year of experience in grants management, public funds administration, accounting or a related area.

OR

Five years of experience in grants management, public funds.

OR

One year of experience required at the lower level Grants Specialist 1 (FIP050) or position equivalent.

NOTE: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

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Grants Specialist 1/2 Continued**PREFERRED QUALIFICATIONS**

Preference may be given to applicants with:

- Demonstrated experience in developing, submitting, and managing federal grants
- Demonstrated professional experience in accounting or budgeting
- Demonstrated experience, training and/or certification in Georgia's SAO TeamWorks Financials
- Demonstrated experience, training and/or certification in MicroSoft Excel

Please direct questions about this position to Karl Burgess, CRD Assistant Director, at karl.burgess@dnr.ga.gov or (912) 264-7218.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address [highlighted](#) below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Coastal Resources Division
C/O Gale Kennedy
One Conservation Way, Suite 312
Brunswick, GA 31520-8687

CRD.CRDDNR@dnr.ga.gov (Please include the position title in the subject) or Fax: (912) 717-6613

The Deadline date to apply for this position is 1/28/21

Law Enforcement Division Vacancy

Game Warden 1

LOCATION	Statewide						
DIVISION	Law Enforcement Divisiion						
POSITION #	Multiple	JOB CODE	PSP040	PAYGRADE	LH	ENTRY SALARY	\$41,236.08

JOB DESCRIPTION

Under supervision, interprets and enforces the state laws, rules and regulations provided for the conservation and protection of natural resources. This is the entry/training level of the Game Warden job series.

MINIMUM QUALIFICATIONS

Associates degree from an accredited college or university.

OR

Completion of equivalent coursework (90 quarter hours or 60 semester hours) from an accredited college or university.

OR

Veterans of the United States Military who have a minimum of 4 years of active duty military service and have received an Honorable Discharge.

NOTE: Certificates, completed diploma programs and/or accumulated hours from a technical college, without an Associates degree, do not qualify.

NOTE: Veterans must submit a copy of their DD214 and show proof of a high school diploma or GED which is required for POST certification.

NOTE: Applicants must be at least 21 years of age and meet all requirements for P.O.S.T. certification.

In addition to the above minimum qualifications:

Applicants who are not POST Certified must pass the POST Entrance Exam to be considered for a Game Warden position. A copy of the test scores must be included with the application when applying for a Game Warden position.

NOTE: POST Entrance Exam Information is located on the Careers page of the DNR website at <http://www.gadnr.org/careers> in the Important Notices section.

Applicants who are POST Certified must provide a copy of their POST Certification Certificate when applying for a Game Warden position.

LEGAL REQUIREMENTS

Applicants must:

- Be at least 21 years of age
- Be a citizen of the United States
- Be eligible to obtain a valid Georgia Driver's License at the time of appointment

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Game Warden 1 Continued

MEDICAL STANDARDS

Vision

Minimum distant vision of 20/60 correctable to 20/40 in each eye.

Hearing

Hearing loss not greater than 24dBA average of 500, 1000 and 2000 frequencies in the better ear.

Applicants must complete the DNR POST Certified Position Application for Employment (located at www.gadnr.org/careers) and submit it along with their current POST Certification Certificate (if applicable) or a copy of their POST Entrance Exam results to the following address:

DNR Training Academy
ATTN: Game Warden Employment
1000 Indian Springs Drive
Forsyth, GA 31029

NOTE: The deadline to submit applications is May 31, 2021.
Applications must be postmarked on or before May 31, 2021. Applications postmarked after May 31, 2021 will not be considered. ***Conditional Offers of Employment for the 36th Game Warden Academy will not begin until October 2021. The effective hire date will be January 2022.***

The Deadline date to apply for this position is 5/31/21

State Parks & Historic Sites Division Vacancies

Park / Historic Site Manager 2 – Henry County

LOCATION	Panola Mountain State Park						
DIVISION	State Parks & Historic Sites Division						
POSITION #	00098920	JOB CODE	NRP013	PAYGRADE	J	ENTRY SALARY	\$35,569.36

JOB DESCRIPTION

Under limited supervision, plans, directs, manages, or coordinates activities of a Georgia State Parks facility (state parks, historical sites, golf courses and/or lodges). Organizes processes and develops procedures to manage administrative aspects of park. Responsible for the management of staff, budget and revenue.

MINIMUM QUALIFICATIONS

Bachelor's degree from an accredited college or university

AND

Two years of full-time supervisory experience in a State Park, Historic Site, or similar facility with assigned duties in specialized area(s) such as resource management, guest services, administration, programming, security or facilities maintenance.

OR

Associate's degree from an accredited college or university

AND

Four years of full-time experience in a State Park, Historic Site, or similar facility with assigned duties in specialized area(s) such as resource management, guest services, administration, programming, security or facilities maintenance, including two years of supervisory experience.

OR

High school diploma or GED

AND

Six years of full-time experience in a State Park, Historic Site, or similar facility with assigned duties in specialized area(s) such as resource management, guest services, administration, programming, security or facilities maintenance, including two years of supervisory experience.

OR

Three years of experience required as an Assistant Park/Historic Site Manager (NRP011).

OR

One year of experience required as a Park/Historic Site Manager 1 (NRP012).

NOTE: The selected candidate must reside in housing provided. If not currently residing in DNR housing, the selected candidate will be required to pay 100% of residence utilities.

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Park/Historic Site Manager 2 Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
State Parks & Historic Sites Division
ATTN: Denise White
1463 Knox Chapel Road
Social Circle, GA 30025
Parks4@dnr.ga.gov

The Deadline date to apply for this position is 1/26/21

Parks Maintenance Technician 2 – Cook County

LOCATION	Reed Bingham State Park						
DIVISION	State Parks and Historic Sites Division						
POSITION #	00152910	JOB CODE	NRT031	PAYGRADE	F	ENTRY SALARY	\$24,322.01

JOB DESCRIPTION

Under general supervision, plans, and/ or implements the maintenance programs for parks, museums, recreation facilities. May assist in management of park facilities.

MINIMUM QUALIFICATIONS

Vocational/Technical degree in a related field from an accredited college.

OR

High school diploma or GED

AND

One year of experience in general building, park or golf course maintenance that involved general repairs, building maintenance and ground maintenance.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
 State Park and Historic Sites Division
 ATTN: Lisa Keener
 2024 Newton Rd.
 Albany, GA 31701
Parks3@dnr.ga.gov

The Deadline date to apply for this position is 1/26/21

Wildlife Resources Division Vacancies

Senior Manager 1, Natural Resources – Walton County

LOCATION	WRD Headquarters						
DIVISION	Wildlife Resources Division						
POSITION #	00100406	JOB CODE	NRM042	PAYGRADE	O	ENTRY SALARY	\$61,499.53

JOB DESCRIPTION

The Chief of Fisheries is the primary decision maker on Fisheries management projects and activities statewide including: management of the state's Public Fishing Areas; fish hatchery operations; technical assistance programs and activities; reservoir and other public waters management; and, fisheries research and survey activities. Responsibilities include: preparation of statewide plans; approval of federal aid projects and applications; direct supervision of Fisheries Management Regional Supervisors, Assistant Chiefs and Operations Managers; preparation and management of the statewide budget; coordination of activities and plans with other WRD Sections and the Director's Office; guidance to Fisheries Management Section biologists, technicians, natural resources workers and other staff; and; communications with the public. The Fisheries Management Chief must take direct responsibility for certain high profile or highly sensitive fisheries management projects.

MINIMUM QUALIFICATIONS

Bachelor's degree in biology, zoology, fisheries management, wildlife management or a natural resource related field from an accredited college or university

AND

Three years of related natural resources experience at a supervisory/management level.

OR

One year of experience required at the lower level Manager 2, Natural Resources (NRM041) or position equivalent.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- A background in Fisheries Management
- Master's degree in fisheries and wildlife sciences or a closely related field from an accredited college or university

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Office of Human Resources
ATTN: Keely Bowen
2067 US Hwy, 278, SE
Social Circle, GA 30025
keely.bowen@dnr.ga.gov

The Deadline date to apply for this position is 1/28/21

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Fisheries Biologist 2 – Rabun County

LOCATION	Burton Hatchery District Office						
DIVISION	Wildlife Resources Division						
POSITION #	00100226	JOB CODE	NRP071	PAYGRADE	K	ENTRY SALARY	\$43,063.23

JOB DESCRIPTION

Under general supervision designs and manages research and survey projects and public waters management activities that are designed to protect, evaluate, and/or improve fish habitat and/or sport fisheries of streams and lakes. Critically reviews project plans, technical documents and environmental assessments for fisheries impacts and makes recommendations for preventing or mitigating adverse impacts and improving fish populations or fisheries. Provides technical fisheries management assistance to individuals, corporations, and government agencies. Supervises and administers purchasing, budgeting, inventory control, and report preparations associated with state and federally-funded projects to comply with laws, rules and contractual agreements.

MINIMUM QUALIFICATIONS

Master's degree in Biology or a related field from an accredited college or university

OR

Bachelor's degree in Biology or a related field from an accredited college or university

AND

One year of related experience.

OR

One year of experience required at the lower level Fisheries Biologist 1, (NRP070) or position equivalent.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with experience in warmwater fisheries management.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Office of Human Resources
ATTN: Keely Bowen
2067 US Hwy, 278, SE
Social Circle, GA 30025
keely.bowen@dnr.ga.gov

The Deadline date to apply for this position is 1/28/21

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Wildlife Biologist 2 – *Coweta County

LOCATION	Coweta or adjacent counties						
DIVISION	Wildlife Resources Division						
POSITION #	00100773	JOB CODE	NRPO61	PAYGRADE	K	ENTRY SALARY	\$43,063.23

**Successful candidate must reside within one of the following counties: Coweta, Carroll, Fulton, Fayette, Spalding, Meriwether, Troup, or Heard.*

JOB DESCRIPTION

Under general supervision, primary duties include the development of detailed population and habitat management plans, data collection and analysis, wildlife disease surveillance, administering deer harvest prescriptions, hosting and teaching management seminars, and providing technical guidance on management of deer, turkeys, feral hogs, and predators.

MINIMUM QUALIFICATIONS

Master's degree in Biology or a related field from an accredited college or university.

OR

Bachelor's degree in Biology or a related field from an accredited college or university

AND

One year of related experience.

OR

One year of experience required at the lower level Wildlife Biologist 1, (NRPO60) or position equivalent.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Detailed knowledge relative to the ecology and management of deer and turkey habitats and populations in the southeast
- Experience implementing land management activities beneficial to turkeys and deer
- Computer software and mapping experience (e.g. MS word, Excel, Access, GIS/GPS and Arc-GIS)
- Wildlife Resources Division experience

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Office of Human Resources
ATTN: Keely Bowen
2067 US Hwy, 278, SE
Social Circle, GA 30025
keely.bowen@dnr.ga.gov

The Deadline date to apply for this position is 2/15/21

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Environmental Protection Division Vacancies

EPD Continuous Recruitment

The Environmental Protection Division (EPD) continuously recruits for Environmental Engineers, Environmental Compliance Specialists, Geologists and Lab Scientists. For more information on positions and to apply, [click here](#). Current opportunities include the following:

ENVIRONMENTAL ENGINEER

Air Protection Branch / Chemical Permitting Unit / Clayton County, Atlanta

Air Protection Branch / Nitrogen Oxides Unit / Clayton County, Atlanta

Air Protection Branch / Volatile Organic Compound Permitting Unit / Clayton County, Atlanta

Air Protection Branch / Air Toxics Unit / Clayton County, Atlanta

Air Protection Branch / Emissions and Control Strategies Unit / Clayton County, Atlanta

Watershed Protection Branch / Drinking Water Compliance Unit / Fulton County, Atlanta

Watershed Protection Branch / Municipal Permitting Unit / Fulton County, Atlanta

Watershed Protection Branch / Permitting Unit / Fulton County, Atlanta

Watershed Protection Branch / Safe Dams Unit / Fulton County, Atlanta

Watershed Protection Branch / Water Quality Modeling Unit / Fulton County, Atlanta

Land Protection Branch/ Response and Remediation Program-Voluntary Remediation Unit / Fulton County, Atlanta

Land Protection Branch/ Hazardous Waste Corrective Action-Remedial Sites Unit 2 / Fulton County, Atlanta

ENVIRONMENTAL COMPLIANCE SPECIALIST

Air Protection Branch / Radiation Protection / Clayton County, Atlanta

Watershed Protection Branch / Safe Dams Unit / Fulton County, Atlanta

Watershed Protection Branch / Municipal Permitting Unit / Fulton County, Atlanta

Watershed Protection Branch / Drinking Water Compliance Unit / Fulton County, Atlanta

Watershed Protection Branch / Stormwater Unit / Fulton County, Atlanta

Watershed Protection Branch / Ambient Monitoring Unit / Tift County, Tifton

Watershed Protection Branch / Ambient Monitoring Unit / Richmond County, Augusta

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Watershed Protection Branch / Ambient Monitoring Unit / Fulton County, Atlanta

Land Protection Branch/Risk Assessment Unit/Fulton County, Atlanta

Land Protection Branch/Generator Compliance Unit/Fulton County, Atlanta

Land Protection Branch/Recovered Materials Unit/Clayton County, Atlanta

Land Protection Branch/Lead-Based Paint & Asbestos/Clayton County, Atlanta

District Office/Southwest/Dougherty County, Albany

GEOLOGIST

Land Protection Branch/Risk Assessment Unit/Fulton County, Atlanta

Land Protection Branch/Voluntary Remediation Unit/Fulton County, Atlanta

Land Protection Branch/Environmental Monitoring Unit/Clayton County, Atlanta

LABORATORY SCIENTIST

Laboratory Operations/Gwinnett County, Norcross

Applicants need not apply to each specific vacancy listed above. By applying to a specific job title and branch, you are applying to a pool and you will be considered for all vacancies within that job series in the specified branch. Candidates who meet minimum entry qualifications will be contacted further with specific job information.